



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY
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DIVISION MEMORANDUM

No. 187, s. 2019

To: Public Elementary School Heads
Public Secondary School Heads
Bookkeepers
Finance Personnel

From: **JESNAR DEMS S. TORRES, Ph.D., CESE** *JST*
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

Subject: Corrigendum and Addendum to Division Memorandum No. 166, s. 2019
re: Seminar-Workshop on the Preparation of FY 2020 Budget Execution Documents

Date: August 8, 2019

1. In Relation to Division Memorandum No. 166, s. 2019, the field is hereby informed of the following changes in the conduct of the Seminar-Workshop on the Preparation of FY 2020 Budget Execution Documents:
 - a. the date of the workshop is moved from August 20-22, 2019 to **August 21-23, 2019**; and
 - b. the updated schedule of participants is attached with this Memorandum.
2. Further, schools are expected to submit the following FY 2020 Budget Execution Documents at 4:30 o'clock in the afternoon of their respective scheduled date:
 - Annual Procurement Plan;
 - Project Procurement Management Plan;
 - Work Financial Plan;
 - School Operations Budget; and
 - Technical Specifications.
3. All other provisions stated under Division Memorandum No. 166, s. 2019 shall remain in effect.
4. Immediate Dissemination of this Memorandum is desired.

Copies Furnished:
Person Concerned
Records Section-Office Memorandum

/emr



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BOOKKEEPER	DAY 1	DAY 2
CLARK AIRON G. UNSON	MOLUGAN NHS-JHS	
CARLOS ACERO JR.	MOLUGAN NHS-SHS	
MARILOU PAGLINAWAN	COGON NHS-JHS	
DIANNE L. SUGUILON	COGON NHS-JHS	EL SALVADOR NHS
MARJORIE RAS	HINIGDAAN NHS-JHS	HINIGDAAN NHS-SHS
JICEVEL V. TORRES	KALABAYLABAY ES	HIMAYA NHS
SHEILA MAE B. ACERO	AMOROS ES	SINALOC NHS
RUBY FLOR M. SINCO	PSB ES	ULALIMAN ES
CHERRY LOU D. ASEQUIA	HINIGDAAN ES	
LEABETH SALVA	MOLUGAN CS	
MARY ROSE B. PAISANO	ECCS	KIBONBON ES
ROTHELLEE L. SABURNIDO	SAN FRANCISCO ES	SANFRANCISCO NHS
HONEY LUZ A. SABUERO	TAYTAY ES	COGON ES
QUENNIE L. ARRIESGADO	HIMAYA ES	SAMBULAWAN ES
RICCA STEPHANIE E. OCO	SINALOC ES	
KIMBERLY D. OCO	BOLISONG ES	

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