



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY



Zone 3, Poblacion, El Salvador City
Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

DIVISION MEMORANDUM

No. 194, s. 2019

To: **SENIOR HIGH SCHOOL TEACHERS**

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**
Assistant Schools Division Superintendent
Officer-In-Charge, Office of the Schools Division Superintendent

Subject: Ranking for Master Teacher I position in Senior High School (SHS)

Date: August 13, 2019

1. The field is hereby informed that the following schedule for the ranking for reclassification to Master Teacher I position shall be conducted on **August 15, 2019** at LRMDs Room (LR), Zone 3, Poblacion, El Salvador City.
2. In compliance with unnumbered memorandum by Undersecretary Rizalino D. Rivera, dated September 10, 2014, this Division will follow MECS Order No. 10, s. 1979 and DECS Order No. 57, s. 1997 in the ranking of Master Teacher positions.
3. Below is a summary of the Duties and Responsibilities of a Master Teacher (*per MECS Order 10, S. 1979*):
 - ✓ Shall have regular teaching loads
 - ✓ Assist other teachers in the school or division towards improving their competencies
 - ✓ Take leadership in the preparation of instructional and other materials
 - ✓ Perform such other functions commensurate with their capabilities as the principal may assign
 - ✓ May be required as demonstration teachers or teacher-consultants in other schools in the division

Copies Furnished:
Person Concerned
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- All interested applicants are required to bring the original copies of their documents during the deliberation and interview at the LRMDs Room (LR), as scheduled. Refer to the revised Prescribed Score Sheet for Master Teacher Positions for the documentary requirements attached in Division Memorandum 168, s. 2019.

- The Personnel Selection Board (PSB) shall be composed of the following:

Chairman: **Aliena S. Dajay, Ph.D., CESE**
OIC-Assistant Schools Division Superintendent

Members: **Rolly B. Labis, Ph.D.**
SGOD, Chief Education Program Supervisor

Jeffrey M. Martinez
Administrative Officer V

Anabelle M. Mamaclay
Education Program Supervisor, Senior HS Coordinator

Cheryll M. Sabaldana
Master Teacher II, EDTEA Representative

Secretariat: **Felanie Marie A. Lim**
Administrative Officer II

- Immediate dissemination of the Memorandum to all concerned is enjoined.

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