



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY



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DIVISION MEMORANDUM

No. 209, s. 2019

To: **PUBLIC ELEMENTARY SCHOOL HEADS
PUBLIC SECONDARY SCHOOL HEADS
BIDS AND AWARDS COMMITTEE (BAC)**

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**
Assistant Schools Division Superintendent
Officer-In-Charge, Office of the Schools Division Superintendent

Subject: Schedule of PhilGEPS Buyer Training for September 2019

Date: August 22, 2019

1. The field is hereby informed of the following schedule for PhilGEPS Buyer Training at Mineski Infinity, Cagayan de Oro City.
 1. September 11-12, 2019, 8:30 AM- 5:00 PM (50 slots)
 2. September 18-19, 2019, 8:30 AM- 5:00 PM (50 slots)
 3. September 25-26, 2019, 8:30 AM- 5:00 PM (50 slots)
2. Schools whose usual procurement activity exceeds the amount of Php 50,000.00 are advised to send a representative.
3. Training fee of Php 2,400.00 is charged per participant to cover expenses on training kit, lunch and snacks. For more details, kindly refer to the attached letter from PhilGEPS.
4. Traveling expenses and training fees incurred thereto shall be charged against division and/or school funds, subject to the usual accounting and auditing rules and regulations.
5. For information.

Copies Furnished:
Person Concerned
Records Section- Memo

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