



Republic of the Philippines
Department of Education
Region X
DIVISION OF EL SALVADOR CITY




Zone 3, Poblacion, El Salvador City
Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

DIVISION MEMORANDUM

No. 223, s. 2019

To: Asst. Schools Division Superintendent
Chief, SGOD
Education Program Supervisors
Section Heads
All Public Elementary School Heads
All Public Secondary School Heads
All Others Concerned

From: 
JESNAR DEMS S. TORRES, Ph.D., CESE
Asst. Schools Division Superintendent
Office of the Schools Division Superintendent

Subject: 4th Division Management Committee Meeting (MANCOM)

Date: September 5, 2019

1. To ensure an effective and systematic school governance and operations, this Office announces the conduct of the 4th Division Management Committee Meeting (MANCOM) on September 11, 2019 at Kalabaylabay Elementary School, Kalabaylabay, El Salvador City.
2. Participants of the Division MANCOM are the Unit/Section Heads, Education Program Supervisors, Executive Committee (EXECOM) members and school heads.
3. Furthermore, participants are directed to bring their own food provision on the aforementioned activity and be on the venue on or before 8:00 o'clock in the morning.
4. Immediate and wide dissemination of this memorandum is desired.