



DEPARTMENT OF EDUCATION  
Region X  
DIVISION OF EL SALVADOR CITY  
Zone 3, Poblacion, El Salvador City  
Telefax No. (088)555-0475/ Mobile No +639199942421  
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DIVISION MEMORANDUM

No. 263, s. 2019

To: All Public Elementary and Secondary Schools Heads  
Education Program Supervisors  
Teacher Writer Participants  
Division Personnel  
This Division

From: **JESNAR DEMS S. TORRES, Ph.D., CESE**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

Subject: Training Workshop on Unpacking/Merging of K to 12 Learning Competencies cum Writeshop on Designing and Developing Lesson Exemplars with Contextualized IMs

Date: October 16, 2019

1. Please be informed of the 2019 Division INSET entitled "Training Workshop on Unpacking/Merging of K to 12 Learning Competencies cum Writeshop on Designing and Developing Lesson Exemplars with Contextualized IMs will be on October 21-25, 2019 at Hotel Conchita, Cogon, Cagayan de Oro.
2. This training aims to capacitate the teacher participants on the following:
  - 2.1 develop their critical thinking skills through unpacking/merging of the learning competencies of the 5 core subject areas (English, Science, Mathematics, Filipino Araling Panlipunan) plus MTB; and
  - 2.2 sharpen their creativity skills in designing lesson exemplars with interdisciplinary contextualization.
3. Teacher Participants are required to bring the following materials for the writeshop:
  - 3.1 laptop (if possible with pocket WIFI or any equivalent);
  - 3.2 Curriculum Guide (soft copy);
  - 3.3 Teacher's Guide;
  - 3.4 Learner's Material; and
  - 3.5 Compilation of Daily Lesson Log/Daily Lesson Plan (of your assigned subject area for this Training).
4. This Division Memorandum serves as the Authority to Travel of the Participants (see attached enclosure).
5. For information and compliance.





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**LIST OF TEACHER WRITER PARTICIPANTS (Elementary Level)**

GRADE LEVEL	SUBJECTS					
	ENGLISH	FILIPINO	MATHEMATICS	SCIENCE	ARALING PAN.	MTB
1	BITANGCOR, CARFIL – MCS BAGAS, HIMAYA MAE - ECCS	LUMAMBA, ESTERLINA – TES HUISO, SHIELA JOY – KIB ES MENDEZ, NAZEL PHENN – TES VIRTUDEZ, IMELDA – C ES	OLAER, WILMA –ECCS QUIACAO, RICHIEL –SAES CUMBA, EVELYN –MCS FABRIA, MA. ANA ROSA CARMEN – TES		ENERIO, MA. EDNELYN GRACE – AES MACANA, CHARMIE LOVE - HIN ES ENAD, EMEZA LOVE – MCS BAHIAN, MELANIE –HIMES	AMPARADO, JASMYNE - ECCS BONGOLTO, DARLENE - ECCS OCO, PUREZA - MCS SALVO, ALIE – PSB ES
2	MEJILA, JERICO – HIM ES SUMASTRE, MARY JIT -PSB LIM, DARYL – C ES VILLOCILLO, LESBINA- MCS	VILLARTE, MYRNA – TES TIMBALACO, MERCYLOU -ECCS LUMAMBA, CHARITO – AES BATUTAY, RHEA – SIN ES	YAMARO, MARY ANN –ECCS BAJUYO, MARVIE - MCS SALINAS, ALVINIA – KA ES RAJAL, EULYN –PSB ES		MAGTIZA, SHARON – ECCS HALENA, RITA JEAN – B ES MAÑA, GINA – ECCS RAZON, WINCY – B ES	MUGOT, JOCELYN-SIN ES LIGNES, MARITES – ECCS TAÑEO, RAQUEL – T ES MUGOT, JUANITA -MCS
3	BONGOLTO, JESSIE –CES BOMBEO, ANABELLE –ECCS MADRIGAL, MAILYN – SIN ES REQUILME, FE – U ES	ABUCAY, LINA – T ES QUIRING, MARILOU –ECCS VILLANUEVA, MARY JOY -ECCS JAMPIT, DENILLS – C ES	BEJIGA, LOLITO – KA ES JARIOLNE, MELCHORA – A ES BORJA, MELANIE BERNADETTE - ECCS MAG-ASO, CHERRY – T ES	BACAN, ELMA – ECCS ISIDTO, JESSA JEAH – PSB JUSTALERO, ANNABEL – MCS PAGASUAN, KRISTINE GRACE – SFDA ES	EBANING, CINDY –PSB BAGAS, RUTH – MCS TAGANAS, CELIA – BES GAID, ROXAN – A ES	GALANIDA, YVONNE – ECCS SANORIA, CHERRYLENE – SAM ES GABUTAN, ETHEL –KIB ES COLITA, GLADYS – SIN ES
4	ARABACA, AMIE – C ES ASUNCION, KLAUDINE IXIE – ECCS UBAY-UBAY, ELSIE – PSB ACOSTA, FRANCIS RIANA –SAM ES	BONAYOG, JULIET –CES MAESTRE, LINDY – SFDA ES CAPUYAN, LIEZL – MCS LOMANDONG, JEBIE – BES	KHOBUNTIN, MA. IDA – MCS LACANARIA, LILIA – HIM ES QUIRING, EMILITO – ECCS JARIOLNE, MELCHORA - AES	RAÑO, MAISE – KIB ES SACULINGAN, LUZVIMBA –MCS SEÑA, ARLENE – T ES CELLO, GLACEBEL – HIM ES	MACARANDAN, BONNY – SFDA ES LOMONGO, CLAUDINE MAE – KAES MONTALBA, MARICEL – HIN ES MACAHILOS, JEZIEL – SAM ES	
5	JUNAYON, MAY AMOR – AES BENTOSO, PHILIP – HIM ES FABRIA, KENT – MCS ESPINO, SHARON – HIN ES	FABULAR, RUTH MYLA – TES BONGCAS, LORLYN – MCS RUITA, NOEME – SIN ES ESTRADA, GINNA – PSB	LABIS, OTHELO – T ES ACERO, MARY LIH – SI ES SALABSAB, TINO – B ES CABALLA, JANEVE – ECCS	APDIAN, LILIBETH – MCS PAIRAT, ELVIE – A ES MUGOT, MIRAFE – C ES BERGADO, IVY MAE – SFDA ES	TALAGTAG, MARY CLAIRE – SFDA ES MAESTRE, CHRISTINE – PSB LACANG, CRUZITA – PSB KHOBUNTIN, KRIZIA –MC	
6	SAPLOT, RENIEF ANTHONY – KAL ES LIGNES, FRANZELLE MAE – C ES TOLIBAS, NIEZEL – ECCS CHUA, HIRAH MARIE - MCS	ESTROSAS, GLYZA – ECCS MONTALBA, MARECIL – HIN ES GOMEZ, JERBIE – A ES CAGALITAN, MA. FAYE VANESSA -BES	AMPO, JESUSA – PSB LABIS, ROQUE – SA ES GABULE, ALFIE – MCS WABE, CHASTILE JADE – UES	ABUHAN, MARY JEEB – ECCS ZARAGOSA, JUNALYN – PSB BURI, MARY GRACE – SIN NHS VALMORIA, MAUREEN – SAM ES	BACULIO, REMELYN – ECCS LIGNES, FRANZELLE MAE – C ES SILVA, HONEY JADE – MCS MARILYN MADRIGAL – SIN ES	

Prepared by: Balve G. Granido – EPSvr in Science

Genevieve E. Lusterio – EPSvr in Filipino

Lorna H. Estrosas – EPSvr in AP

Anabelle M. Mamacalay – EPSvr in Mathematics

Margie R. Valmoria – EPSvr in English

Approved by:

**JESNAR DEMS S. TORRES, Ph.D., CESE**

OIC, Schools Division Superintendent



LIST OF TEACHER WRITER PARTICIPANTS (Secondary Level)

GRADE LEVEL	ENGLISH	FILIPINO	MATHEMATICS	SCIENCE	ARALING PAN.
7	JAGONAL, JOCELYN – ECNHS PACULANANG, GLENN JAY –SFDA NHS TULBANOS, KIMBERLY ANN – CNHS ACUNO, ELIZABETH - ECNHS	FERNANDEZ, AMALIA – EC NHS PAIRAT, RENESA – SAM NHS MANSUGOTAN, DAISY – CNHS MANGAYAN, ALGIE – CNHS	APUS, NICANOR – MNHS OCO, JOEY – SAM NHS SABUERO, MADEL – ECNHS MARIFE, NUÑEZ – CNHS	MALTO, RIA LOU – MNHS ROMASANTA, MA. THERESA ANGELI – MNHS LABIS, LOVELY – SIN NHS VISMANOS, DOREEN - ECCS	ARALING PAN. ROBLE, RUTHIELYN – CNHS SAPLOT, DHAN JASON – HIN NHS BUNA, CHOLO – MNHS AMARILLE, LIZAME –EC NHS
8	ABRATIGIN, AIMELYN JANE – ECNHS VILLEGAS, CARMILLE – HIM NHS PILA, DOROTHY – MNHS CUENZA, GLORY MAE - CNHS	MENIRVA, EMMA - C NHS DUETES, KATRINA – MNHS VALLE, JOEVANA – SIN NHS MALAZARTE, ROWENA – HIM NHS	PUTOL, ANGELITA – MNHS ESOLANA, VERNA – CNHS GAID, MAE – HIN NHS MACAPAYAG, EARL RONALD – HIM NHS	DAPANAS, MARYFLOR –ECNHS LA SERNA, EDEN – CNHS ABASULA, CLEMBER LEI – CNHS MERCURIO, CLAUDETTE -MNHS	ARRABACA, MARK ALEXANDER – MNHS BERTULFO, CHERRY –MNHS MARTINEZ, DOREEN – ECCS LABIS, CARL NEIL –SFDA NHS
9	ABAD, ROY – ECNHS FABRO, ANGELINE – CNHS LIBOT, LOVILYN –HIN NHS CASTAÑOS, MARISTEL – SIN ES	ABANG, MYDIE ANN – EC NHS PASOK, JANICE –SIN NHS GENEROL, GERALDINA – CNHS MAESTRE, LEA – SFDA NHS	APUS, KRISTINE – MHNS BARITUA, MENCHU – MNHS EDROSO, REX – SIN NHS ARRIETA, MARK ANTHONY - ECCS	RAL, NEMELIE – MNHS LOON, REANEZA – CNHS MONDINA, LETECIA – MNHS BOTER, LYNNEL – HIM NHS	SABELLANO, RICHARD – HIN NHS ROMASANTA, JASON REY – MNHS PLAZA, QUEENLYN – ECNHS ATURO, JAYPEE – Him NHS
10	BAJUYO, JOHN ALFRED – MNHS MACUA, MARILOU – CNHS PABOLOLOT, LEIZL – HIN NHS PUERTOS, LIBERTY - MNHS	PLAGA, MARY – CNHS CALAPIS, JANICE – MNHS MACARINE, WENDY – MNHS ESCAMOS, PILAR - MNHS	JAROLINE, MARITESS – CNHS SABAYANAN, EDJAY –MNHS ALINSONORIN, CHERRIE-AN – HIN NHS SALUDARES, JAMES REY - SFDA NHS	SHERLITA, SUSON - MNHS LOPEZ. PHOEBE – CNHS DADOLE, LESLIE AMOR –HIN NHS BERMUDEZ, GRACE- SFDANHS	PAQUINOL, JOMER – SIN NHS FRNCISCO, MARK – MNHS BAHIAN, CYRIL – CNHS BUMA-AT, RAPHY – SAM NHS

Prepared by: Balve G. Granido – EPSvr in Science

Genevieve E. Lusterio – EPSvr in Filipino

Lorna H. Estrosas – EPSvr in AP

Anabelle M. Mamacalay – EPSvr in Mathematics

Margie R. Valmorria – EPSvr in English

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**JESNAR DEMS S. TORRES, Ph.D., CESE**

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## LIST OF PARTICIPANTS

### CHAIRMEN of the Different Groups

- |  |                       |
|--|-----------------------|
| 1. Chairman, English Group:            | MARGIE R. VALMORIA    |
| 2. Chairman, Mathematics Group:        | ANABELLE M. MAMA CLAY |
| 3. Chairman, Filipino Group:           | GENEVIEVE E. LUSTERIO |
| 4. Chairman, Araling Panlipunan Group: | LORNA H. ESTROSAS     |
| 5. Chairman, MTB Group:                | FRITZIE C. SILLABE    |
| 6. Chairman, Science Group:            | BALVE G. GRANIDO      |

### Process Observers:

- |                        |                          |
|------------------------|--------------------------|
| 7. ROQUE R. SABASAJE:  | Math Group               |
| 8. GRACE P. PACULBA    | Filipino Group           |
| 9. ASTER M. GALLEGA    | English Group            |
| 10. MANUEL A. JANUBAS  | Araling Panlipunan Group |
| 11. HELEN E. MAASIN    | Science Group            |
| 12. JOHNNELL VACALARES | MTB Group                |

### SDO Personnel:

- |  |   |
|--|---|
| 13. JESNAR DEMS S. TORRES, Ph.D., CESE | Schools Division Superintendent           |
| 14. ALIENA S. DAJAY, Ph.D., CESE       | Assistant Schools Division Superintendent |
| 15. JOHN PERKINS SILLABE               | Official DO Driver                        |
| 16. ADRIAN GABRIEL LABADAN             | SDS Secretary/PA                          |
| 17. GIRLIE AMOGUIS                     | ASDS Secretary                            |

### Medical Team:

- |                             |                   |
|-----------------------------|-------------------|
| 18. GLADYS GRACE CABELTES - | DO Medical Doctor |
| 19. CECILLE Z. KHOBUNTIN    | Nurse             |

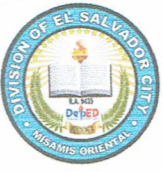
### Technical Working Group:

#### TASKS:

- Program, TARP Layout
- Certificates (Writers),
- Certificates (Committees, Demo)
- Certificates (Appearance)
- Attendance
- Materials/Supplies Incharge
- Ring binding Incharge
- Documenter
- TA for laptops, projectors, printer and other gadgets needed during the seminar

- |                         |                       |
|-------------------------|-----------------------|
| 20. SHERRIE R. DUNOGG   | DO ITO (Chairman TWG) |
| 21. GLENN JOHN ISEDERIO | PDO (Member)          |
| 22. RUTH A. CALUBAG     | CID, ADA VI (Member)  |
| 23. EMELIE YUBUCO       | Librarian (Member)    |





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24. JOVIT COMON  
25. SALVADOR BENDIJO II  
26. BERNIE BONGOLTO

Sambulawan Teacher  
School Head of SFDA NHS  
ALS Mobile Teacher

QAME Team:

27. NILO LOMONGO  
28. MARICRIS QUISMONDO

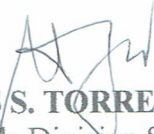
EPS II  
SEPS

Overall Total (Participants) = 230

Prepared by:

**BALVE G. GRANIDO**  
EPSvI-Science

Approved by:

  
**JESNAR DEMS S. TORRES, Ph.D., CESE**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

Training Workshop on Unpacking/Merging of K to 12 Learning Competencies cum  
Writeshop on Designing and Developing Lesson Exemplars with Contextualized IMs

**October 21-25, 2019**

**TRAINING MATRIX**

TIME	DAY 1		DAY 2		DAY 3		DAY 4		DAY 5	
	BREAKFAST		BREAKFAST		BREAKFAST		BREAKFAST		BREAKFAST	
6:00-7:00 AM										
7:30-8:00 AM	Opening Program		MOL		MOL		MOL		MOL	
8:00-9:00 AM										
9:00-10:30	Overview on Unpacking/Merging of LCs (with working snacks)		Break-out session Cont. of Unpacking of LCs per subject/grade level (with working snacks)		Writeshop: Designing and Developing Lesson Exemplar with Contextualized IMs (with working snacks)		Writeshop: Designing and Developing Lesson Exemplar with Contextualized IMs (with working snacks)		Demonstration Teaching/subject area 2 Elementary Teachers 2 Secondary Teachers (with working snacks)	
10:30-12 NN	Designing and Developing Lesson Exemplar with Contextualized IMs									
12:00-1:00 PM										
1:00-5:00 PM	Break-out session Unpacking of LCs per subject/grade level (with working snacks)		Presentation and Critiquing of the Unpacked LCs per subject/grade level (with working snacks)		Writeshop: Designing and Developing Lesson Exemplar with Contextualized IMs (with working snacks)		Presentation and Critiquing of Designed Lesson Exemplars with Contextualized IMs (with working snacks)		Presentation of Outputs Closing Program (with working snacks)	
6:00-7:00 PM			Dinner							

Prepared by: **BALVE G. GRANIDO, Ph.D**  
Education Program Supervisor

Approved:

**JESNAR DEMS S. TORRES, Ph.D., CESE**  
Assistant Schools Division Superintendent

OJC, Office of the Schools Division Superintendent