



Republic of the Philippines  
Department of Education  
Region X  
**DIVISION OF EL SALVADOR CITY**



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DIVISION MEMORANDUM

No. 297, s. 2019

To: Administrative Officer IV  
Medical Officer III  
Project Development Officer I  
Public Elementary School Heads  
Public Secondary School Heads  
Disaster Risk Reduction and Management School Coordinators  
Child Protection Coordinators  
Career Guidance Advocates (Senior High School)

From: **OLGA C. ALONSABE**  
Assistant Schools Division Superintendent  
Office-In-Charge  
Office of the Schools Division Superintendent

Subject: Capacity Building on Standardized Disaster Risk Reduction and Management Service

Date: November 15, 2019

1. Pursuant to the DepEd Order No. 21, s. 2015 *Re: Disaster Risk Reduction and Management Coordination and Information Management Protocol*, this Office informs the field of the Capacity Building on Standardized Disaster Risk Reduction and Management Service: Unpacking of its Modules and Manuals at Country Village Hotel, Cagayan de Oro City on November 27-29, 2019. Registration will start at 7:30 in the morning.
2. Participants of this activity are Public Elementary and Secondary School Heads, DRRM School Coordinators, Child Protection Coordinators and Career Guidance Advocates (Senior High School).
3. For further inquiries, you may contact Jurica Ethel L. Estrada, Division Youth Formation Coordinator, with cellphone number 0917-773-6686.
4. Immediate and wide dissemination of this Memorandum is desired.

SGOD/SHS/jee

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**Tayo**  
PARA SA  
EDUKASYON