



Republic of the Philippines  
 Department of Education  
 Region X  
**DIVISION OF EL SALVADOR CITY**

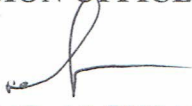


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**DIVISION MEMORANDUM**

No. 299, s. 2019

To: **PUBLIC ELEMENTARY SCHOOL HEADS  
 PUBLIC SECONDARY SCHOOL HEADS  
 DIVISION OFFICE PERSONNEL**

From:   
**OLGA C. ALONSABE**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent

Subject: Preparation for the 2019 Education Week Celebration

Date: November 26, 2019

- Representatives from schools and Division Office for the Ms Mentor and/or Dance Contest are hereby authorized to attend the rehearsals and other activities in preparation for the activities to be conducted on December 6, 2019.

ACTIVITY	PERSONNEL	SCHEDULE
Ms Mentor	Candidates Working Committees	<ul style="list-style-type: none"> <li>Rehearsal every 3PM from November 27 to December 3, 2019</li> <li>Pictorials on November 29, 2019 (6am)</li> <li>General Rehearsal on December 4, 2019</li> </ul>
Dance Contest on Gabi ni ELSA	SDO/School Representatives for Dance Contest Working Committees specially those who are in charge for the LED Wall, Sounds and Lights	<ul style="list-style-type: none"> <li>Rehearsal every 3PM from November 27 to December 3, 2019</li> <li>General Rehearsal on December 4, 2019</li> </ul>

- This shall serve as Authority to Travel/ Locator Slip.
- For information.

Copies Furnished:  
 Person Concerned  
 Records Section- Memo

OSDS/ADMIN/ama