



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY


08 Jan 2020

DIVISION MEMORANDUM
No. 013, s. 2020

Submission of Reports on Gender and Development (GAD)

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. The field is hereby reminded on their submission of the following reports on or before **January 24, 2020**:
 - a. FY 2019 GAD Accomplishment Report
 - b. FY 2020 GAD Plan and Budget
 - c. FY 2021 GAD Plan and Budget
2. GAD Reports must be submitted in soft copy (Excel File), for consolidation, to depedelsalvador.hrmo@gmail.com and hard copy to the Division Office c/o Ms. Anna Mae M. Atillo, designated Division Coordinator for GAD.
3. Any clarification may be addressed to thru this mobile number: 0956 654 1822.
4. For information, guidance and compliance.


OLGA C. ALONSABE, PhD., CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

MEMO-SUBMISISON GAD PERSONNEL

OSDS/AMA



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph