



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

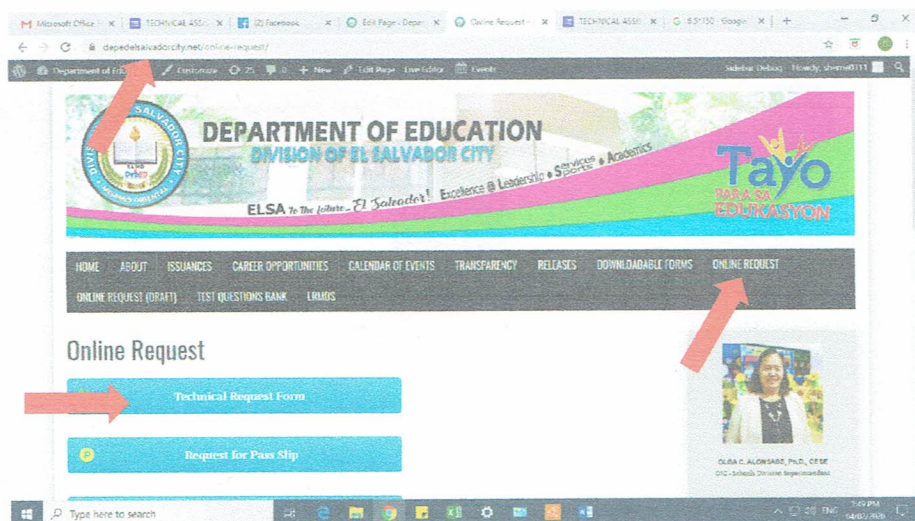
04 Feb 2020

DIVISION MEMORANDUM  
No. 044, s. 2020

**ONLINE REQUEST FORM FOR TECHNICAL ASSISTANCE NEEDED  
FROM THE DIVISION IT OFFICER**

To: **All Public Elementary and Secondary School Heads**  
**All Public Elementary and Secondary School Teachers**  
**Division Office Personnel**  
This Division

1. The Department of Education launched different systems and provided ICT Equipment to the schools and division office which requires technical assistance in its use and implementation. In order to track all technical assistance needed by the school and division office personnel, all request will now go through the Online Technical Assistance Request Form posted on the website.
2. Just go to <https://depedelsalvadorcity.net> and click on Online Request tab. Then click the Technical Request Form button.



Address: Zone 3, Poblacion, El Salvador City | Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)  
Tel. No. (088) 555-0475 | Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)



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3. Fill out all the information required by the form. Please input correct contact number to facilitate communication needed to accomplish the request.

TECHNICAL ASSISTANCE REQUEST FORM

ICT UNIT \* Required

Email address \*  
Your email

Name \*  
Your answer

School \*  
Choose

4. To check the status of your request, just click on the Transparency tab on the website and then click Technical Assistance Status option.

Department of Education | Customizer | 25 | New | Edit Page | Events | Sidbar Debug | Hwerly\_choy0311

HOME ABOUT ISSUANCES CAREER OPPORTUNITIES CALENDAR OF EVENTS **TRANSPARENCY** RELEASES DOWNLOADABLE FORMS ONLINE REQUEST

ONLINE REQUEST (DRAFT) TEST QUESTIONS BANK LRMS

### Technical Assistance Status

TECHNICAL ASSISTANCE REQUEST FORM (Responses): Form Response 1

Name	School	CONCERN	Requester	Status	Remarks
2/4/2020 15:06:46 Eulita M. Castillo	Division Office	Printer		Fixed	
2/4/2020 15:31:39 EULITA M. CASTILLO	Division Office	Printer		COMPUTER FOUNE	

OLGA C. ALONSO, Ph.D., CESE  
DTC - Schools Division Superintendent

**VISION:**  
The Division of Education who passionately love their country and whose values and competencies enable them to realize their full potential and contribute meaningfully to building the nation.  
As a learner-centered public institution, the Department of Education continuously improves itself to better serve its stakeholders.





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5. For further inquiries, you may contact Sherrie R. Dungog, the Division IT Officer at 0917 715 4632.
6. Immediate and wide dissemination of this memorandum is desired.

OLGA C. ALONSABE, PhD, CESE  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

ICT

OSDS/SRD

