



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

18 February 2020

DIVISION MEMORANDUM
No. 053, s. 2020

ADDITIONAL INFORMATION ON THE CONDUCT OF THE 2020 EARLY REGISTRATION

To:

SGOD Chief
Planning Officers
SEPS, M&E
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This Office hereby inform the field that on Saturday, February 22, 2020 reporting to schools and conduct of mapping by all teaching personnel will no longer be required under the following conditions to wit;
 - 1.1 The school maintains a skeletal force about 2 to 3 personnel to man the school's registration desk and cater additional learners who will register;
 - 1.2 The school was able to register and mapped already all expected entrants in the community, kinder and grade 1 for elementary and grade 7 and 11 in the secondary.
2. Further, the schools are directed to comply with the following:
 - 2.1 Early Registration tracking templates. Deadline of submission is on or before February 28, 2020, 3:00 PM through this link <https://bit.ly/3bL16cV>
 - 2.2 Online Early Registration Data through the Learner Information System (LIS)
3. Immediate and wide dissemination of this memorandum is desired.

OLGA C. ALONSABE, PhD., CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

MONITORING AND EVALUATION
DATA
REPORTS

SGOD/KBA



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