



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

26 Feb 2020

DIVISION MEMORANDUM
 No. 061, s. 2020

**DEVELOPMENT OF SCHOLARSHIP
 MANAGEMENT PROCESSES AND GUIDELINES**

To: **KAREN ROSE A SERRANIA** -Senior Education Program Specialist, HRD
MEROGIM P. MUGOT -Education Program Specialist II, HRD
REMY JANE V. MACANA -Administrative Assistant III, HRMU

1. The Department of Education- Regional Office, through the Human Resource Development Division (HRDD), will conduct the **Development of Scholarship Management Processes and Guidelines** at MCC Hotel, Lanao Del Norte on the following dates:

ACTIVITY	DATES
1. Development of Scholarship Management Processes and Guidelines	March 3-6, 2020
2. Finalization of Scholarship Management Processes and Guidelines	April 20-23, 2020
3. Post-Evaluation Conference	April 28-30, 2020

2. The activity aims to:
 - a) Validate and update the processes and mechanisms in managing scholarships;
 - b) Provide an avenue for sharing of experiences; and
 - c) Gather feedback on the implementation of scholarship programs and Re-Entry Action Plan (REAP).
3. Travel and other incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
4. Immediate and wide dissemination of this memorandum is desired.

OLGA C. ALONSABE, PhD, CESE
 Assistant Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
 under the following subjects:

SEMINAR SCHOLARSHIP

SGOD/HRD/MPM

