



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

26 Feb 2020

DIVISION MEMORANDUM

No. 062, s. 2020

COMPOSITION OF SCHOLARSHIP COMMITTEE

To: **Chief, SGOD/CID**
Education Program Supervisors
Senior Education Program Specialist, HRD/ M&E
Education Program Specialist, HRD & M&E
All Public Elementary and Secondary School Heads
All Others Concerned
This Division

- The field is hereby informed of the composition of the Scholarship Committee.

DIVISION LEVEL

DIVISION COMMITTEE	NAME	DESIGNATION
Co-Chairs:	OLGA C. ALONSABE, PhD, CESE	OIC- Schools Division Superintendent
	ALIENA S. DAJAY, PhD, CESE	OIC- Assistant Schools Division Superintendent
Members:	NINIAN A. ALCASID, PhD	Chief, Curriculum Instruction Division
	ROLLY B. LABIS	Chief, Schools Governance Operation Division
	KAREN ROSE A. SERRANIA	Senior Education Program Specialist/Research
	MEROGIM P. MUGOT	Education Program Specialist II
	MARICRIS P. QUISMUNDO	Senior Education Program Specialist
	ANNA MAE M. ATILLO	Human Resource Management Officer II
	JEFFREY M. MARTINEZ	Administrative Officer V

SCHOOL LEVEL

DIVISION COMMITTEE	NAME	DESIGNATION
Co-Chairs:		School Principal/TIC/Head Teacher
		Asst. Principal/ Asst. Principal (JHS)/ Asst. Principal (SHS)
Members:		Faculty President
		Department Heads





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2. The scholarship committee has the following functions:
- a) Accepts, screens, and selects qualified applicants, and nominates them to the Regional Scholarship Committee through an endorsement letter bearing the names of the nominee/s;
 - b) Recommends nominees to the sponsoring institution of local academic scholarships and short-term trainings;
 - c) Recommends internal policies and procedures concerning scholarship availment, scholars' benefit and entitlements, return service obligations application for extension and other related policies;
 - d) Monitor and evaluate the implementation of the Work Application Plan (WAP)/ Re-Entry Action Plan (REAP);
 - e) Conducts periodic assessment of the performance of scholars/participants as well as the utilization of their expertise.
3. Immediate and wide dissemination of this memorandum is desired.

OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD/HRD/MPM COMMITTEE SCHOLARSHIP