



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY


25 March 2020

DIVISION MEMORANDUM
No. 091, s. 2020

**CONSOLIDATION OF SCHOLARSHIPS/GRANTS AMONG TEACHING
AND NON-TEACHING PERSONNEL**

To: **Assistant Schools Division Superintendent**
Chief, SGOD/ CID
Section Heads
PSDS, Education Program Supervisors
All Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. To ensure smooth implementation of the DepED Scholarship Program, equitable allocation of scholarship/fellowship slots and avoid loss of scholarship slots due to delay in submission of nominees, this Office thru the Human Resource Development Section will consolidate all the Scholarships/Grants attended by all teaching and non-teaching personnel.
2. This initiative aims to:
 - a. maintain its own pool of scholar/grantee for specific training areas;
 - b. consolidate grants for the Training and Development Information System (TDIS);
 - c. monitor the scholars' journey in coordination with HRDS
3. Section Heads and School Heads/School Principal thru School HRD Coordinators are directed to provide necessary data given the template enclosed in this memorandum. Completed report should be submitted in the form of **soft copy** via https://docs.google.com/spreadsheets/d/1_IWSOEiHy8Ld_fdBm-MYDxB7vcyI453PJ6iCvqBldtU/edit?usp=sharing and **printed document** through Merogim P. Mugot, Education Program Specialist II in Human Resource Development (HRD) on or before April 10, 2020.
4. Immediate and wide dissemination of this memorandum is desired.


OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

NON-TEACHING TEACHING SCHOLARSHIP TRAINING PROGRAM

SGOD/HRD/MPM





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CATEGORIES OF SCHOLARSHIPS/GRANTS

1. Externally Sponsored Grants/Scholarship

Non- DepEd Program, Scholarships or Grants, categorized into Two (2):

- a. Foreign-External - Scholarships that are funded, initiated, managed by international sponsor/s in partnership with DepEd which assume the legal and regulatory responsibility for the conduct and management of the scholarship as defined by applicable regulations and laws of the country involved. (ex. Japan International Cooperation Agency,-JICA, Indian Technical Economic Cooperation -ITEC, Australian Aid, SEAMEO RECSAM,)
- b. Local-External - Scholarships that are funded, initiated, managed by local-external sponsors outside DepEd within the Philippines. (ex. LGU funded, State Colleges and Universities, Private Stakeholders, Corporate Social Responsibility funded Scholarship/grants and other Local-external institutions/individuals).

2. Internally Sponsored Scholarships/Grants

DepEd programs, scholarships, and grants, categorized into two (2):

- a. Foreign-Internal - Scholarships which are initiated by foreign-internal sponsors in partnership with DepEd. (ex. SEAMEO GURO21, TEACHEXCELS, SUPEReXCELS)
- b. Local-Internal - Scholarships which are initiated by local sponsors in partnership or sponsored by DepEd. (Asian Institute of Management-AIM, State Universities and Colleges, School Heads Development Program-SHDP)



Enclosure 1: Consolidation of Scholarships/Grants among Teaching Personnel													
no.	Grantee	Designation	Specialized Subject	Division/Section	Program Title (Avoid abbreviation) If the program title is too long, simply find the TEXT WRAPPING function above then click WRAP.	Venue/Location	Duration	Sponsoring Agency		Category		Reason: why the program was not completed? Mark it with N/A if not applicable.	
								DepEd initiated Program	Non-DepEd initiated Program	Division Level	Regional		International
Sample													
1	Juan F. Cruz	Principal I	English	Molugan NHS	School Heads Development Program TEACHEXCELS (Teaching and Learning Excellence)	Cagayan De Oro City	October 2-30, 2001	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed	N/A
		Principal I	English	Molugan NHS	SEAMEO GURO (Gearing Up Responsible and Outstanding Teachers in Southeast Asia in the 21st Century) Course 1	Cagayan De Oro City	June 6-August 7, 2007	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed	N/A
2	Lea D. Lazon	Teacher I	Physical Sciences	Molugan NHS	17th Southeast Asian Association for Institutional Research Conference	Singapore	July 5-September 9, 2008	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not Completed	Time Constraints
		Teacher I	Physical Sciences	Molugan NHS			September 5-10, 2013	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed	N/A
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Enclosure 2: Consolidation of Scholarships/Grants among Non-Teaching Personnel

no.	Grantee	Designation	Specialized Subject	School Assignment	Program Title (Avoid abbreviation) If the program title is too long, simply find the TEXT WRAPPING function above then click WRAP.	Venue/Location	Duration	Sponsoring Agency		Category		Reason: why the program was not completed? Mark it with N/A If not applicable.	
								DepEd Initiated Program	Non-DepEd Initiated Program	Division Level	Regional		International
	Sample												
1	Juan F. Cruz	Education Program Supervisor	Araling Panlipunan	Curriculum Implementation Division	Training Course on ASEAN History	Badung, Indonesia	November 2-December 3, 2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed	N/A
2	Dina C. Tan	Chief Education Program Supervisor	Science	Governance Operations Division	SECONDARY SCHOOL EDUCATIONS Study Tour	Japan	February 2-28, 2014	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed	N/A
2	Gina K. Ocampo	Senior Education Program Specialist	Language and Literature	School Governance Operations Division/HRD	17th Southeast Asian Association for Institutional Research Conference	Taiwan	March 3-10, 2015	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed	N/A
3	Anna P. Macana	Human Resource Management Officer IV	International Studies	Administrative Unit	Human Resource Management Training	New York, USA	May 2-July 5, 2016	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Completed	N/A
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