



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

31 March 2020

DIVISION MEMORANDUM

No. 092, s. 2020

**ADJUSTMENTS IN THE RECRUITMENT OF TEACHERS FOR SY 2020-2021 IN
LIGHT OF CORONA VIRUS DISEASE 2019 (COVID-19)**

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. In light with Corona Virus Disease 2019 (COVID-19), this Division would like to minimize contact between its employees and applicants. Hence, the following precautionary measures are taken:

- 1.1 Applicants who were included in the SY 2019-2020 Registry of Qualified Applicants (RQA) are advised to send an e-mail to request for *retention of scores*, on or before **April 3, 2020**. The applicant may attach with the email pertinent documents for updating of their scores (e.g. Certificate of Employment for relevant work experience).

- 1.2 Each applicant shall submit themselves to the following:

- 1.2.1 ***Demo-teaching and Skills Demonstration*** which will be *conducted at home, video of which shall be recorded and uploaded at YouTube*. Part 1 of the video shall be for the demo-teaching (15 to 20 minutes) and Part 2 shall be for the skills demonstration (10 minutes). Copy of the lesson plan and the link to YouTube video/s must be sent via email to recruitment.elsalvadorcity@deped.gov.ph, following the sample subject for the email: Demonstration Videos for SY 2020-2021 (ELEM) – JUAN DELA CRUZ, on or before **April 5, 2020**.

- 1.2.2 ***Online interview*** which will be *done thru Video Conference via Facebook (FB) messenger*. Focal persons will communicate to the applicants on the specific time of interview on or before April 5, 2020. Applicants are advised to wear formal, semi-formal or smart casual attire during the interview.

OSDS/AMA



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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Proposed schedule for interview of applicants are as follows:

DATE	LEVEL	FOCAL PERSON
April 6, 2020	Senior High School	Personnel Officer
April 7-8, 2020	Junior High School	Curriculum Implementation Division (CID) Chief
April 9-10, 2020	Elementary School/Kinder/SPED	Information Technology (IT) Officer

2. For information, guidance and compliance.

OLGA C. ALONSABE
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

RECRUITMENT

OSDS/AMA



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