



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

04 May 2020

DIVISION MEMORANDUM
No. 102, s. 2020

STATUS ON REQUESTS FOR MONETIZATION OF LEAVE CREDITS (MLC)

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This is to inform all employees that per communication from the Department of Budget and Management Regional Office X (DBM-ROX), our request for SARO and NCA for Monetization of Leave Credits (MLC) dated April 15, 2020 was not granted, with the advice that MLC requests be charged against any available PS allotment of the agency, details to wit:

*“...release of funds to cover the MLC of National Government personnel should be rationalized and limited to payment for critical health, medical and hospital needs of government employees and immediate members of their families. Requests for payment of MLCs for reasons other than those previously mentioned shall be **charged against any available allotment of personnel services of the agency**. Further, due to the declaration by the President of the Nationwide State of Emergency due to the worldwide COVID-19 pandemic crisis, **charges to the Pension Gratuity Fund (PGF) of the National Government is put on hold**. Thus, this cannot be used to fund MLC requests at the moment.”*

2. For information.

OLGA C. ALONSABE

Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

BENEFITS FUNDS REQUESTS

OSDS/AMA

