



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

4 August 2020

DIVISION MEMORANDUM  
No. 158, s. 2020

**Evaluation and Finalization of Pertinent Documents for the Application  
of New Academic Program**

To:

**Melanie M. Ligutom**  
**Salvador T. Bendijo II**  
**Jun Mark Rey O. Nob**  
**Phoebe P. Lopez**

1. You are hereby directed to report to the division office at 2:00 PM on August 5, 2020 for the finalization of pertinent documents necessary for your school's application of new academic program for School Year 2020-2021.
2. Further, you are advised to bring with you all the additional requirements for the said application.
3. This memo will serve at the same time authority to travel
4. For guidance and compliance

**OLGA C. ALONSABE, PhD., CESE**  
Asst. Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:

EVALUATION

SGOD/KBA



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