



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

04 August 2020

DIVISION MEMORANDUM
No. 159, s. 2020

LAUNCHING OF DIVISION LEARNING CONTINUITY PLAN

To: **Asst. Schools Division Superintendent**
Chief, School Governance & Operations Divisions
Chief, Curriculum Implementation Division
Education Program Supervisors
Unit/Section Heads
Education Program Specialists
All Public Elementary School Heads
All Public Secondary School Heads
All Others Concerned
This Division

1. This Office announces the conduct of the Launching of the Division Learning Continuity Plan on August 6, 2020 (1:00-5:00 pm) at the Audio-Visual Room of El Salvador City Hall, Misamis Oriental.

2. To ensure that social distancing will be observed, the Office conforms to the 50% (*or less*) attendees of the total capacity of the venue as directed by the Inter-Agency Task Force (IATF). Hence, the following are the indicated participants of the aforementioned activity:
 - a. Members of the Management Committee (MANCOM);
 - b. 1 School Education Champion (*GPTA President or Brgy. Chairman*)
 - c. Medical Responders & Technical Working Committee;



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Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



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3. All participants are directed to bring face mask and observe social distancing measures. Thermal scanners and 70% alcohol will be provided at the entrance of the (AVR) hall facilitated by the Medical Team.
4. Please see Enclosure 1 for the Working Committee and list of indicated tasks.
5. For dissemination and strict compliance.

OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD
ORIENTATION
LCP



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Enclosure 1: Working Committee and Assigned Tasks

Working Committee

Tasks	Assigned Person/s
Planning and Over-all Supervision	SDS Olga C. Alonsabe ASDS Aliena S. Dajay Chief Ninian Alcasid Chif Rolly B. Labis
Letter Requests and Follow-ups (venue, LED screen, sound system, tables and chairs)	Nilo L. Lomongo Karen Rose A. Serrania Jurica Ethel L. Estrada
Program Invitation	Merogim P. Mugot Maricris P. Quismundo
Stage and Venue Preparation	CID and ALS
Tarpaulin and LED Preparation	Sherrie R. Dungog Glenn John Isidirio
Sound System	Kevin Asequia Heminigildo B. Pantin Jr.
Registration and Attendance	Karen Rose A. Serrania Jurica Ethel L. Estrada
After Care	Admin-JO

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