



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

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Advisory No. 016, s. 2020  
September 28, 2020

In compliance with DepEd Order No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd officials,  
personnel/staff, as well as the concerned public.  
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**KWENTONG LINGKOD BAYANI**

The Civil Service Commission (CSC), in celebration of the *120<sup>th</sup> Philippine Civil Service Anniversary*, encourages the government agencies, government workers, beneficiary groups, and/or the general public to send stories of government workers who have served (on official capacity or as volunteers) during calamities, to be features on selected communication channels on or before **September 30, 2020** via email to [kwentonglingkodbayani@csc.gov.ph](mailto:kwentonglingkodbayani@csc.gov.ph).

All are encouraged to take this opportunity to recognize government workers who have served during calamities. Attached is the letter from the CSC, to serve as reference for the Selection Criteria and Mechanics.

For information and guidance.

**OLGA C. ALONSABE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
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OSDS/AMA



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Dear Sir/ Madam:

Good day:

This is to remind you that CSC Memorandum Circular No. 12 s. 2020 (120th Anniversary of the Philippine Civil Service) includes, among other activities, Commendation for Service in Times of Calamity as part of Week 4: Linggo ng Pasasalamat, which recognizes government workers who have served (on official capacity or as volunteers) during calamities by featuring their stories on selected communication channels.

#### I. Selection Criteria

Stories that will be featured under this initiative must highlight the extraordinary service of government officials/employees rendered from September 2019 to June 30, 2020.

The service performed must either be:

- above and beyond the officials'/employees' task/function which has helped fill in gaps in government response/service during calamities; or,
- undertaken under extreme circumstances (if service performed is within the employee's task/function) which resulted in the delivery of the mandated function of the agency despite great adversity during calamities.

#### II. Mechanics

Government agencies, government workers, beneficiary groups, and/or the general public shall send stories to [kwentonglingkodbayani@csc.gov.ph](mailto:kwentonglingkodbayani@csc.gov.ph) about government workers and their extraordinary service during times of calamities on or before **September 30, 2020**.

Submissions must include the following information:

- Complete name and contact information of informant;
- Complete name of government employees;
- Position Title;
- Name of Agency and contact details (email address and contact numbers);
- Status of Employment;
- Story Narrative (Not more than 250 words);
- Photographs (minimum of 1024 x 1024 resolution; accompanied by appropriate captions in an accompanying word document).

Please do not miss this opportunity to recognize government workers who have served (in official capacity or as volunteers) during calamities!

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