



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

September 24, 2020

DIVISION MEMORANDUM

No. 205, s. 2020

**MONITORING ON THE DISTRIBUTION OF SELF-LEARNING MODULES
(SLMs) FOR SCHOOL YEAR 2020-2021**

To: Asst. Schools Division Superintendent
Division Chiefs
School Governance and Operations Division
All Public Elementary & Secondary School Heads
All School Monitoring & Evaluation Coordinators
This Division

1. In line with the Department's mandate to ensure the delivery of quality basic education services, this Office through the School Governance and Operations Division (SGOD) will gather data as part of monitoring on the distribution of Self-Learning Modules (SLMs) on Monday, September 28, 2020.
2. The School Heads are hereby directed to help ensure that the data needed are accomplished not later than **September 29, 2020, 12:00 noon**. Further, the designated School Monitoring and Evaluation coordinator are hereby directed to submit the **signed copy** (in pdf file) of the Monitoring Tool (*Please see the attached Monitoring Tool Template*) through the following links:

Elementary School - <https://tinyurl.com/SLMelementary>
Secondary School - <https://tinyurl.com/SLMsecondary>

3. Please prepare **four (4) pictures** taken during the distribution (2 in the school and the other 2 in the distribution point) for documentation. The said pictures shall be uploaded through the above-mentioned link. Further, all schools are hereby reminded to submit using only the link provided for. **No need to submit the Hardcopy of the accomplished tool.**

SGOD/smme



Address: Zone 3, Poblacion, El Salvador City | Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



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4. For inquiries, please contact the School Management Monitoring and Evaluation Team, Maricris P. Quismundo, SEPS SMME and Nilo L. Lomongo, EPS II SMME thru these email addresses: maricris.quismundo@deped.gov.ph and nilo.lomongo@deped.gov.ph, respectively.
5. For information, guidance and strict compliance.

OLGA C. ALONSABE, PhD, CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

MONITORING Opening of Classes

SG00/smme



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Enclosure No.1 SLM Distribution Monitoring Tool
SY 2020-2021

Note:

1. Submission with **no signature will not be considered.**
2. Please do not forget to fill-in the **TOTAL** row.

Grade Level	Total No. of Enrolment	Total No. Modules (1) to be distributed	Learner-Module Ratio	Total No. of Modules (1) successfully distributed	Percentage of Accomplishment	Issues and Challenges encountered	Action Taken to address the Issues and Challenges
Kindergarten (Sample Entry)	20	20	1:1	15	75%	<ul style="list-style-type: none">• 25% of the parents did not get the Module.• No contact numbers of the parents indicated.• Learner's house is in far flung area.	<ul style="list-style-type: none">• Coordinated with the Local LGU for the SLM distribution.• Asked for assistance from the Barangay in reaching out to the learner.• Conducted /will conduct home visitation on _____.
1 or 7							
2 or 8							
3 or 9							
4 or 10							
5 or 11							
6 or 12							
TOTAL						N/A	N/A

Prepared by:

Name and Signature of the School M&E Coordinator

Verified:

Name and Signature of the School Head

SGDD/smme



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