



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

25 Sep 2020

DIVISION MEMORANDUM
 No. 206, s. 2020

**RECONSTITUTION OF DIVISION COMMITTEES ON
 PERFORMANCE MANAGEMENT**

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
All Public Elementary & Secondary School Heads
All Others Concerned
 This Division

1. This is to inform the field that effective October 1, 2020, the composition of this Division's Performance Management Team (PMT) shall be as follows:

Role	Name of Employee	Function
Chairperson	Alicia E. Anghay	➤ Lead the PMT and coordinate with other offices involved in the performance management such as the Planning Office and Human Resource Development Division
Members	Kevin B. Asequia	➤ Ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of Offices/Units is rationalized
	Maricel B. Jangao	
	Jeffrey M. Martinez	➤ Recommend approval of the office performance commitment and rating to the Head of Agency ➤ Adopt and implement its own internal rules, procedures and strategies in carrying out the responsibilities assigned
	Fritzie C. Sillabe	
	Ninian Alcasi	
	Lina C. Bejiga	
	Rebecca B. Namoc	
	Pureza B. Oco	
Helen E. Maasin		
Rolly B. Labis		

OSDS/AMA



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
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Observer	May Nanette C. Lontoc	➤ Attend PMT sessions, observe the process and take note both what went well and did not; Furnish secretariat a copy of the report
Secretariat	Rosa Maria M. Rebusto	➤ Set consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form

2. Issues relating to the implementation of the RPMS shall be addressed to and acted on by the Grievance Committee below.

Role	Name of Employee
Chairperson	Olga C. Alonsabe
Members	Alicia E. Anghay
	Anna Mae M. Atillo
	Jeffrey M. Martinez
	Maricel B. Jangao
	Lina C. Bejiga
	Helen E. Maasin

3. All schools are also requested to furnish this Office a copy of the following documents via email. DepEd email address for the Division PMT and Grievance Committee shall be created by the IT Officer for this purpose.
- Office Order/Memorandum issued by the school relative to the composition of the School Committees on Performance
 - Minutes of meetings
4. For information, guidance and compliance.

OLGA C. ALONSABE
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

COMMITTEES PERFORMANCE

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