



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

30 Sep 2020

DIVISION MEMORANDUM

No. 218, s. 2020

**NEW ASSIGNMENT OF SCHOOL BOOKKEEPERS**

To: **Asst. Schools Division Superintendent**  
**Chief CID, SGOD**  
**PSDS, Education Program Supervisors**  
**All Public Elementary & Secondary School Heads**  
**All Others Concerned**  
This Division

1. This is to inform the field that effective October 1, 2020, the following school bookkeepers will be handling Maintenance and Other Operating Expenses (MOOE) funds of the following schools:

<b>Name</b>	<b>Schools</b>
Marilou B. Paglinawan	Cogon National High School-JHS Cogon National High School-SHS
Marjorie T. Ras	Hinigdaan National High School-JHS Hinigdaan National High School-SHS Himaya Elementary School
Dianne L. Suguilon	El Salvador National High School Cogon Elementary School Kalabaylabay Elementary School
Carlos D. Acero Jr.	Himaya National High School
Leabeth P. Salva	Molugan Central School Taytay Elementary School
Clark Airon G. Unson	Molugan National High School-JHS and SHS
Ricca Stephanie E. Oco	Amoros Elementary School Sinaloc Elementary School Sambulawan National High School

2. This memorandum shall take effect until further revoked by this office.
3. For information, guidance and compliance.

OSDS/MBJ



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475  
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**OLGA C. ALONSABE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:

COMMITTEES

OSDS/MBJ



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