



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

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21 Oct 2020

DIVISION MEMORANDUM

No. 256, s. 2020

**PHYSICAL INSPECTION OF UNSERVICEABLE AND WASTE MATERIAL  
EQUIPMENT**

To: **All Public Elementary and Secondary Schools**  
**School Property Custodian**  
**All Others Concerned**  
This Division

1. This Office hereby informs all School Property Custodian in Elementary and Secondary on the conduct of Physical Inspection of unserviceable and waste material equipment on **November 2-6, 2020**. Further, School Heads are directed to oversee the systematic and successful implementation of the said activity.
3. Immediate and wide dissemination of this memorandum is desired.

**OLGA C. ALONSABE, PhD., CESE**  
Asst. Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent



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