



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

October 5, 2020


DIVISION MEMORANDUM

No. 227, s. 2020

DESIGNATION AS SEAMEO INNOTECH'S FOCAL PERSON

To: **KAREN ROSE A. SERRANIA**
Senior Education Program Specialist-HRD

1. This Office hereby designates **KAREN ROSE A. SERRANIA**, *Senior Education Program Specialist-HRD*, as the Division Focal Person for SEAMEO INNOTECH for SY 2020-2021.
2. Further, she is enjoined of the following duties and responsibilities:
 - a. endorse to DepED Region-X and SEAMEO office the list of SEAMEO INNOTECH's flexible learners with SDS approval;
 - b. receive teacher's official payment receipts from SEAMEO INNOTECH;
 - c. receive the certificates (*completion, appearance*) of the teachers;
 - d. facilitate teachers' orientation;
 - e. conduct monitoring and progress evaluation;
 - f. provide technical assistance.
3. For guidance and strict compliance.


OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

