



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

PURCHASE ORDER

Supplier: BXU COPY TRADING & ENT. CORP P.O. No. 2020-09-0097
 Address: RM 200 DE LEON PLAZA, VELEZ ST., CDO Date: September 29, 2020
 TIN: _____ Mode of Payment: ADA

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____ Delivery Term: within 10 days after receipt of P.O
 Date of Delivery: _____ Payment Term: ADA

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Master Roll for BLUE BLS-150 Duplicating Machine	10	4,150.00	41,500.00
	pcs	Ink for BLUE BLS-150 Duplicating Machine	21	1,300.00	27,300.00

*****Nothing Follows*****

					68,800.00
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(Total Amount in Words) SIXTY-EIGHT THOUSAND EIGHT HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:
ESCANO, ELIZABETH M.
 Signature over Printed Name of Supplier

Very truly yours,
OLGA C. ALONSABE
 Signature over Printed Name of Authorized Official

SCHOOLS DIVISION SUPERINTENDENT
 Designation

Date _____

Fund Cluster: 070010810007
 Funds Available:
MARICEL E. JANGAO, CPA
 Signature over Printed Name of Chief Accountant/Head of

ORS/BURS No.: 02-101101-2020-10-00441
 Date of the ORS/BURS: 10/6/2020
 Amount: P 68,800.00



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
 Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph