



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: HINIGDAAN NATIONAL HIGH SCHOOL Request for Quotation (P.R. No.): 2020-10-0031
Revised on: _____ Date: OCT. 23, 2020
Standard Form/Title: REQUEST FOR QUOTATION End-User: HNHS-JHS
COMPANY NAME: ADDRESS: TEL NO./FAX NO.:
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 <u>A.M./PM</u> of _____ in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


TERESITA Z. BASTILLADA
BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	ALCOHOL, ETHYL SCENTED 500 ML	50	BOT	
	2	PAPER MULTI PURPOSE COPY (200 COPIES)	125	REAM	
	3	PAPER MULTI PURPOSE COPY LEGAL	25	REAM	
	4	TOILET TISSUE PAPER 2 PLY SHEETS	10	PACK	
	5	BOND PAPER A4 80 GSM	50	REAM	
	6	GLUE ALL PURPOSE 200 GRAMS	5	JAR	
	7	STAPLE WIRE FOR HEAVY DUTY STAPLER	3	BOX	
	8	TAPE ELECTRICAL 18MM X 16M	10	ROLL	
	9	TAPE MASKING WIDTH 48MM	10	ROLL	
	10	TAPE PACKAGING WIDTH 48MM	3	ROLL	
	11	TAPE TRANSPARENT WIDTH 24MM	2	ROLL	



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LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION	
1	12	TAPE TRANSPARENT	2	ROLL		
	13	BROOM SOFT (TAMBO)	3	PC		
	14	RAGS ALL COTTON 32 PC	10	BUNDLE		
	15	CLIP BACKFOLD ALL METAL	2	BOX		
	16	CORRECTION TAPE	2	PC		
	17	DATA FILE BOX MADE OF CHIPBOARD	2	PC		
	18	DATA FOLDER MADE OF CHIPBOARD	24	PC		
	19	FASTENER METAL 70MM	2	BOX		
	20	FOLDER FANCY LEGAL SIZE DOC	2	BUNDLE		
	21	FOLDER FANCY LEGAL SIZE DOC	2	BUNDLE		
	22	PAPER CLIP VINYL PLASTIC	2	BOX		
	23	PUNCHER PAPER, GEAVY DUTY WITH TEO HOLE	7	PC		
	24	SIGN PEN BLACK	17	PC		
	25	PAPER FASTENER PLASTIC	1	BOX		
	26	VELLUM A4	5	PCK		
	27	VELLUM LEGAL	5	PCK		
	28	HIGHLIGHTER	10	BOX		
	29	DISH WASHING PASTE	6	PC		
	30	PVC FOLDER(300 MIC, 100 PCS	3	PC		
	31	FOLDER BOARD PAPER A4/200 GSM	30	SHEETS		
	ABC: Php. 46,791.87					





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2	1	INK FOR RISO-DUPLICATING BLS-150	8	BOT	
	2	MASTER ROLL (200 COPIES) BLS-150	10	ROLL	
	3	PVC FOLDER	15	PC	
		ABC: Php. 39,005.80			
3	1	INK EPSON L360 BLACK	10	BOT	
	2	INK EPSON L360 MAGENTA	10	BOT	
	3	INK EPSON L360 YELLOW	10	BOT	
	4	INK EPSON L360 CYAN	10	BOT	
	5	INK BROTHER DCP-T710W, BLACK	10	BOT	
	6	INK BROTHER DCP-T710W, CYAN	10	BOT	
	7	INK BROTHER DCP-T710W, YELLOW	10	BOT	
	8	INK BROTHER DCP-T710W, MAGENTA	10	BOT	
		ABC: Php. 18,400.00			
TOTAL ABC: 104,197.67			TOTAL QUOTATION:		

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date

