



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: <b>MOLUGAN NATIONAL HIGH SCHOOL-JHS</b>	Request for Quotation ( P.R. No.) <u>2020-11-0057</u>
Revised on:	Date: <u>November 4, 2020</u>
Standard Form/ Title: <b>REQUEST FOR QUOTATION</b>	End-User: <u>Molugan National High School-JHS</u>

**COMPANY NAME:**

**ADDRESS:**

**TEL NO. / FAX NO.:**

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./P.M. of \_\_\_\_\_ in the return envelope attached herewith

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written
- PhilGEPS Registration Certificate shall be attached upon submission of the quotation
- Bidders shall submit original brochures showing certifications of the package, if applicable
- Agency may proceed with procurement upon receipt of three (3) quotation
- Winning supplier is required deliver first the item/s

**SHERLITA SUSON**

BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	4	bottle	
	2	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)	200	ream	
	3	PAPER, Multi-Purpose (COPY) A4, 70 gsm	200	ream	
	4	STAPLE WIRE, STANDARD, (26/6)	20	box	
	5	TAPE, ELECTRICAL, 18mm x 16M min	40	roll	
	6	AIR FRESHENER, aerosol, 280ml/150g min	5	can	
	7	FOLDER/BOARD PAPER, A4 size documents	100	pack	
	8	PVC Cover	20	pack	
	9	FOLDER, FANCY, for legal size documents	100	bundle	
<b>ABC: Php. 122,104.00</b>					



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475  
 Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net) | Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)



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LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
2	10	INK, EPSON PRINTER L3110, BLACK	20	bottle	
	11	INK, EPSON PRINTER L3110, CYAN	20	bottle	
	12	INK, EPSON PRINTER L3110, MAGENTA	20	bottle	
	13	INK, EPSON PRINTER L3110, YELLOW	20	bottle	
	14	INK, BROTHER PRINTER DCPT300, BLACK	20	bottle	
	15	INK, BROTHER PRINTER DCPT300, CYAN	20	bottle	
	16	INK, BROTHER PRINTER DCPT300, MAGENTA	20	bottle	
	17	INK, BROTHER PRINTER DCPT300, YELLOW	20	bottle	
<b>ABC: Php. 54,000.00</b>					
3	18	Brother Toner TN 2380	40	piece	
	19	Epson Printer L3110	3	piece	
	20	Epson Brother DCPT300	3	piece	
	21	Brother Printer DCP L2540	3	piece	
	<b>ABC:Php. 119,100.00</b>				
<b>Total ABC: Php. 295, 204.00</b>			<b>Total Quotation:</b>		

\* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date



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