



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: MOLUGAN NATIONAL HIGH SCHOOL-SHS	Request for Quotation (P.R. No.) <u>2020-11-0030</u>
Revised on:	Date: <u>November 4, 2020</u>
Standard Form/ Title: REQUEST FOR QUOTATION	End-User: <u>Molugan National High School-SHS</u>
COMPANY NAME:	
ADDRESS:	
TEL NO. / FAX NO.:	
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./P.M. of _____ in the return envelope attached herewith	

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPs Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


SHERITA SUSON
BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	PAPER, Multi-Purpose (COPY) A4, 70 gsm	50	ream	
	2	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	50	ream	
	3	STAPLE WIRE, STANDARD, (26/6)	20	box	
	4	TAPE, ELECTRICAL, 18mm x 16M min	20	roll	
	5	FOLDER/BOARD PAPER,A4 size documents	20	pack	
	6	PVC Cover	10	pack	
	7	FOLDER, FANCY, for legal size documents	20	bundle	
ABC: Php. 35,920.00					
2	8	INK, EPSON PRINTER L3110, BLACK	20	bottle	
	9	INK, EPSON PRINTER L3110, CYAN	20	bottle	
	10	INK, EPSON PRINTER L3110, MAGENTA	20	bottle	
	11	INK, EPSON PRINTER L3110, YELLOW	20	bottle	
	12	INK, BROTHER PRINTER DCPT300, BLACK	20	bottle	
	13	INK, BROTHER PRINTER DCPT300, CYAN	20	bottle	
	14	INK, BROTHER PRINTER DCPT300, MAGENTA	20	bottle	
15	INK, BROTHER PRINTER DCPT300, YELLOW	20	bottle		
ABC: Php. 54,000.00					





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LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
3	16	Brother Toner TN 2380	30	piece	
	17	Epson Printer L3310	4	piece	
	18	Epson Brother DCPT300	4	piece	
	19	Brother Printer DCP L2540	3	piece	
ABC: Php. 127,600.00					
Total ABC: Php. 217,520.00			Total Quotation:		

* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph