



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **PSB ELEMENTARY SCHOOL** Request for Quotation (P.R. No.): **2020-11-0002**

Revised on:

Date: NOV. 04, 2020

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **PSB Elementary School**

COMPANY NAME:

ADDRESS:

TEL NO./FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of 09 NOV 2020 in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


JUNALYN T. ZARAGOSA
BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	25	reams	
	2	PAPER, Multi-Purpose (COPY) A4, 70 gsm	150	reams	
	3	STAPLE WIRE, for heavy duty staplers, (23/13)	10	box	
	4	STAPLE WIRE, STANDARD, (26/6)	25	box	
	5	TAPE, ELECTRICAL, 18mm x 16M min	10	roll	
	6	WRAPPING PAPER, kraft, 65gsm (-5%)	3	pack	
	7	Certificate Holder A4	10	piece	
	8	PVC Cover, 100/1	5	pack	
	9	Board Paper, A4, 200gsm	11	pack	



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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	ABC: Php		₱32,676.92		
2	1	INK, EPSON 0030275, BLACK	40	bottle	
	2	INK, EPSON 0030275, CYAN	4	bottle	
	3	INK, EPSON 0030275, MAGENTA	4	bottle	
	4	INK, EPSON 0030275, YELLOW	4	bottle	
	5	Ink, Epson L120 (Black T6641)	30	bottle	
	6	Ink, Epson L120 (Cyan T6642)	5	bottle	
	7	Ink, Epson L120 (Magenta T6643)	5	bottle	
	8	Ink, Epson L120 (Yellow T6644)	5	bottle	
	9	INK, BROTHER BTD60DK, BLACK	30	bottle	
	10	INK, BROTHER BTD60DK, CYAN	3	bottle	
	11	INK, BROTHER BTD60DK, MAGENTA	3	bottle	
	12	INK, BROTHER BTD60DK, YELLOW	3	bottle	
	ABC: Php		₱37,310.00		
3	1	Biscuits	2	pack	
	2	Bottled Water, 350 ml	15	bottle	
	3	Coffee (3in1)	1	pack	
	4	Milo	1	pack	
	ABC: Php		₱500.00		
	TOTAL ABC:		₱70,486.92	TOTAL QUOTATION	

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date



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