

Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **HINIGDAAN NATIONAL HIGH SCHOOL** Request for Quotation (P.R. No.): **2020-12-0002**

Revised on:

Date: DECEMBER 4, 2020

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: HNHS-JHS

COMPANY NAME:

ADDRESS:

TEL NO./FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M./PM** of 14 DEC 2020 in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


TERESITA Z. BASTILLADA
 BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
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1	1	ALCOHOL, ETHYL SCENTED 500 ML	30	BOT	
	2	PAPER MULTI PURPOSE COPY (200 COPIES)	70	REAM	
	3	PAPER MULTI PURPOSE COPY LEGAL	30	REAM	
	4	TOILET TISSUE PAPER 2 PLY SHEETS	10	PACK	
	5	BOND PAPER A4 80 GSM	70	REAM	
	6	STAPLE WIRE FOR HEAVY DUTY STAPLER	2	BOX	
	7	TAPE ELECTRICAL 18MM X 16M	25	ROLL	
	8	TAPE MASKING WIDTH 48MM	4	ROLL	
	9	TAPE PACKAGING WIDTH 48MM	2	ROLL	
	10	TAPE TRANSPARENT WIDTH 24MM	7	ROLL	

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**LOT
NO. 1**

ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
12	BROOM SOFT (TAMBO)	4	PC	
13	FASTENER METAL70MM	2	BOX	
14	FOLDER FANCY A4 SIZE DOC	1	BUNDLE	
15	FOLDER FANCY LEGAL SIZE DOC	1	BUNDLE	
16	DISH WASHING PASTE	6	PC	
17	DATA FOLDER MADE OF CHIPBOARD	10	PC	
18	DATA FILEBOX MADE OF CHIPBOARD	10	PC	
19	CORRECTION TAPE	24	PC	
20	PVC FOLDER	60	PC	
21	STAPLE WIRE (NO.35,25/26) 5000 STAPLES	40	BOX	
22	FOLDER/ BOARD PAPER(A4(, 200 GSM, 10 SHEET)	20	SHEETS	
TOTAL ABC	PHP 41,282.24			

**LOT
NO.2**

1	INK EPSON L360 BLACK	10	BOT	
2	INK EPSON L360 MAGENTA	10	BOT	
4	INK EPSON L360 CYAN	10	BOT	
5	INK BROTHER DCP- T710W, BLACK	10	BOT	
6	INK BROTHER DCP-T710W, CYAN	10	BOT	
7	INK EPSON L360 CYAN	10	BOT	
8	INK BROTHER DCP-	10	BOT	



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7	INK BROTHER DCP-T710W, YELLOW	10	BOT	
8	INK BROTHER DCP-T710W, MAGENTA	10	BOT	
TOTAL ABC	PHP 26,400.00			

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the tem(s) at prices note above.

Printed Name / Signature / Date