



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

January 28, 2021

DIVISION MEMORANDUM
No. 022, s. 2021

**SUBMISSION OF DATA FOR THE PERFORMANCE INDICATORS IN THE
NEW NORMAL SY 2020-2021**

To: Asst. Schools Division Superintendent
Division Chiefs
Education Program Supervisors
All Public Elementary & Secondary School Heads
This Division

1. Pursuant to the Regional Memorandum No. 28, s. 2021 *Re: Regional Monitoring, Evaluation, and Adjustment (RMEA) for CY 2021*, this Office thru the School Governance and Operations Division (SGOD), hereby directs all schools to submit necessary data for the focus Key Performance Indicators (KPIs) not later than **Wednesday, February 10, 2021**.
2. This activity is aimed to:
 - track the progress of the participation of the learners during the pandemic;
 - address policies, programs, bottlenecks, and barriers across the 14 Divisions during the new normal; and
 - determine the needed policy and program adjustments to be undertaken by the RO to address performance gaps in ensuring continual improvements.
3. Attached are the designated templates to be complied by the Schools. Form 1 is the Form to be used by the Teacher Advisers and Form 2 is the consolidation form to be submitted by the School Heads (*Please see the enclosed forms*). For the softcopy of these forms, please download using the links assigned for each level:

Elementary Schools - <http://bit.ly/ElemMEForm1-2>

Junior High School - <http://bit.ly/JHSMEForm1-2>

Senior High School - <http://bit.ly/SHSMEForm1-2>

SGOD/smme



Address: Zone 3, Poblacion, El Salvador City
Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



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4. The accomplished Forms 1 and 2 (MS Excel Format) must be submitted thru this email address sgod.elsalvadorcity@deped.gov.ph subject for validation.
5. The School ICT and M&E Coordinators are hereby directed to help facilitate the Online Submission of the Form 2 (Consolidated Report) thru this link <http://bit.ly/SMEARreport1>. **PLEASE USE ONLY THE EMAIL ACCOUNT ASSIGNED TO YOUR SCHOOL.**
6. For queries and clarifications, please contact the Division Planning Officer Kevin B. Asequia and the Division School Management, Monitoring, and Evaluation SEPS Maricris P. Quismundo.
7. For information, guidance, and strict compliance.

OLGA C. ALONSABE, PhD, CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

To be included in the Perpetual Index:

SMEA/DMEA

SGOD/smme



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Form 1. Performance Indicators in the New Normal 1st Quarter of SY 2020-2021

Elementary School - Sample Data Capture Form

Grade Level: Section

Name of Learner	Weekly Submission of Outputs / Activity Sheets for the 1st Quarter SY 2020-2021																				Reasons for not submitting Output/s	Action/ Intervention taken	With 2 consecutive weeks of No submission	English				
	Oct 5-9	Oct 12-15	Oct 19-23	Oct 26-30	Nov 3-6	Nov 9-13	Nov 16-20	Nov 21-25	Nov 28-Dec1	Dec 1-4	Dec 7-11	74 & Below	75-79	80-84	85-89													
Absin, Dan	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			/					
Abott, Ken	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/					1			
Abcede, Chin	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			/		1			
Arellano, Maris	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/								
Total																							2		1	1	0	1

Parameter: 2 weeks of non-submissions (consecutive) of Outputs/Activity Sheets can be considered as LARDO

Note: Advisers are required to take action / interventions per missed submissions.

Legend:

Rec - Received

Ret - Returned

Total No of LARDO

Male 1

Female 1

Signature Over Printed Name of the Adviser

Date Submitted

Total No. of Learners with Grade Range per Subject Area																					
90-100	Mathematics					Science					Filipino					MAPEH					74 & Below
	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	
				1			1		1			1		1			1		1		
		1					1					1				1				1	
1					1					1					1					1	
1	1	1	0	1	1	1	1	0	1	1	1	1	1	1	1	2	0	1	1	1	

TILE									
TILE					AP				
75-79	80-84	85-89	90-100	74.8 Below	75-79	80-84	85-89	90-100	
		1	1				1	1	
1				1	1				
			1						1
1	0	1	2	1	1	0	1	2	

TILE						AP					
	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	
90-100	1	1	0	1	2	1	1	0	1	2	
				1	1		1		1	1	
		1				1					
					1						
	1				1					1	
1	1	1	0	1	2	1	1	0	1	2	

Form 1. Performance Indicators in the New Normal

Senior High School - Sample Data Capture Form

Grade Level: Section

Name of Learner	Weekly Submission of Outputs / Activity Sheets for the 1st Quarter SY 2020-2021																												Reasons for not submitting Outputs	Action/ Intervention taken	With 2 consecutive weeks of No Submission	Subject 1		
	Oct 5-9		Oct 12-15		Oct 19-23		Oct 26-30		Nov 3-6		Nov 9-13		Nov 16-20		Nov 21-25		Nov 28-Dec1		Dec 1-4		Dec 7-11		74 & Below	75-79	80-84									
	Rec	Ret	Rec	Ret	Rec	Ret	Rec	Ret	Rec	Ret	Rec	Ret	Rec	Ret	Rec	Ret	Rec	Ret	Rec	Ret														
Absin, Dan	/				/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/												
Abott, Ken	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/				1								
Abcede, Chin	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			1									
Arellano, Maris	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/												
Total																									1	1	0							

Parameter: 2 weeks of non-submissions (consecutive) of Outputs/Activity Sheets can be considered as LARDO

Note: Advisers are required to take action / interventions per missed submissions.

Legend:

Rec - Received

Ret - Returned

Total No of LARDO

2

Male

1

Female

1

Signature Over Printed Name of the Adviser

Date Submitted

		Subject 2					Subject 3					Subject 4					Subject 5					Subject 6						
		74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79	80-84	85-89	90-100	74 & Below	75-79
85-89	90-100																											
1			1		1							1																
1	1	1	1	0	1	1	1	0	1	1	1	2	0	1	1	1	2	0	1	1	1	2	1	0	1	1	1	1

Total No. of Learners with Grade Range per Subject Area

Subject 7				Subject 8			
80-84	85-89	90-100	74 & below	75-79	80-84	85-89	90-100
	1	1		1		1	1
			1				
		1					1
0	1	2	1	1	0	1	2

