



Republic of the Philippines
 Department of Education
 Region X
DIVISION OF EL SALVADOR CITY



Zone 3, Poblacion, El Salvador City
 Telefax No: (088) 555-0475 | Email Address: elsalvador.city@deped.gov.ph | Website: depedelsalvadorcity.net

Res. No. 2020-10-0030

RESOLUTION ON THE RECOMMENDATION FOR THE MODE OF PROCUREMENT TO BE ADAPTED AND THE SUPPLIER TO BE AWARDED FOR THE PROCUREMENT OF GOODS OR SERVICES STATED BELOW

"Office Supplies for School Use"

WHEREAS, the item/s to be purchased as enumerated in the approved Purchase Request is/are item/s which is/are readily available off-the-shelf of the stores in the locality.

WHEREAS, such item/s is/are not available in the PS-DBM as confirmed, the amount is less than the threshold for a competitive public bidding and does not result splitting of contract;

IT RESOLVED AS THIS BODY HEREBY RESOLVES to recommend to the Head of the Procuring Entity (HOPE) of EL SALVADOR CITY CENTRAL SCHOOL that the Mode of Procurement to be adapted for the purchase of the items indicated above shall be **Shopping**, one of the ALTERNATIVE METHODS FOR THE PROCUREMENT OF GOODS AND SERVICES per section 52, Rule XVI of the Revised Implementing Rules and Regulations of RA 9184.

WHEREAS, the EL SALVADOR CITY CENTRAL SCHOOL advertised the Request for Quotation for the procurement of **Various Supplies for School Use**;

WHEREAS, three (3) suppliers submitted quotation;

WHEREAS, per Abstract of Price Quotation for the aforementioned procurement CAGAYAN EDUCATIONAL SUPPLY has the lowest calculated and responsive bid, and therefore, considered for award of the contract.

Name of Supplier	Price Quotation
CAGAYAN EDUCATIONAL SUPPLY	Php 3,600.00

OCT 30 2020

NOW, THEREFORE, We, the members of the BAC, hereby RESOLVE as it is RESOLVED to recommend the award of contract CAGAYAN EDUCATIONAL SUPPLY for **Office Supplies** in the sum of Three Thousand Six Hundred pesos only. (Php 3,600.00). Resolved, at El Salvador City Central School on 17th day of October 2020.

Bids and Awards Committee:

[Signature]
 ELMA A. BACAN
 BAC Chairman

[Signature]
 MARITES G. LIGNES
 Member

[Signature]
 MARILOU G. QUIRING
 Member

[Signature]
 ANNABELLE S. BOMBEO
 Member

[Signature]
 WILMA B. OLAER
 Member

Approved by:

[Signature]
 MARIEL B. UBAUB
 School Head



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EL SALVADOR CITY CENTRAL SCHOOL

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PURCHASE ORDER

Supplier: CAGAYAN EDUCATIONAL SUPPLY	P.O No: 2020-10-003
Address: MORTOLA-HAYES STREET, CAGAYAN DE ORO CITY	Date: 10-26-2020
TIN: 103-309-192-001	Mode of Payment: CHECK

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: EL SALVADOR CITY CENTRAL SCHOOL	Delivery Term: 10 days upon serving P.O
Date of Delivery: 10-21-2020	Payment Term:

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	FOLDER, BOARD PAPER, A4, 200gsm, 10 sheets	150	24.00	3,600.00



(Total Amount in Words) **Three Thousand Six Hundred Pesos and No Cents** **3,600.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:
ELEONOR B. REDONDO
Signature over **09177069996**
Printed Name of Supplier
Date: **10-20-2020**

Very truly yours,
MARIEL B. UBAUB
Signature over Printed Name of Authorized Official
School Head
Designation

Fund Cluster: **01-Regular Agency Fund**
Funds Available: **3,600.00**
GINA C. MAÑA
Signature over Printed Name of School Treasurer

ORS/BURS No.: **02-101101-2020-10-0002L**
Date of the ORS/BURS: **10-26-2020**
Amount: **3,600.00**

Services • Academics

