



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **COGON ELEMENTARY SCHOOL** Request for Quotation (P.R. No.):2021-01-

Revised on:	Date: JANUARY 27,2021
Standard Form/Title: REQUEST FOR QUOTATION End-User: COGON ELEMENTARY SCHOOL	
COMPANY NAME:	
ADDRESS:	
TEL NO./FAX NO.:	
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of 01 FEB 2021 in the return envelope attached herewith.	

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


JESSIE P. BONGOLTO
 BAC Chairperson

Lot No.	Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
Procurement of Supplies for Reproduction of Modules, Office and Classrooms use.					
1	1	HAND SANITIZER, 500 ml	2	BOT	
	2	ALCOHOL,68-72%,SCENTED	5	BOT	
	3	ACETATE,THICKNESS	1	ROLL	
	4	NOTEPAD,STICK-ON (3"X4")	4	PAD	
	5	PAPER,MULTI-PURPOSE,(COPY),A4,70gsm	180	REAM	
	6	PAPER,MULTI-PURPOSE,(COPY),LEGAL.70gsm	20	REAM	
	7	TOILET,TISSUE PAPER,2 PLY	4	PACK	
	8	BATTERY,DRY CELL,AA,2 PIECES PER BLISTER PACK	2	PACK	



Address: Zone 3, Poblacion, El Salvador City |Tel. No. (088) 555-0475
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	9	BATTERY, DRY CELL, AAA, 2 PIECES PER BLISTER PACK	5	PACK	
	10	STAPLE WIRE, STANDARD, (26/6)	16	BOX	
	11	DATA FILE BOX	10	PIECE	
	12	FOLDER, TAGBOARD, FOR LEGAL SIZE DOCUMENT	5	PACK	
	13	PHILIPPINE NATIONAL FLAG	1	PIECE	
	14	FORM 138	500	PIECE	
	15	LIQUID DISINFECTANT, 400-500ml	5	BOT	
	16	LIQUID HAND SOAP, 400-500ml	3	BOT	
	17	PVC COVER	1	PACK	
	18	GARBAGE CONTAINERS, PLASTIC W/COVER	5	PIECE	
	19	HAND TOWEL	3	PIECE	
		ABC: Php. 37,905.63			
2	1	ELECTRIC FAN, STAND FAN TYPE, PLASTIC BLADE	1	PIECE	
		ABC: Php. 856.86			
3	1	MICROPHONE	2	UNIT	
		ABC: Php6,000.00			
4	1	MULTI-FUNCTION PRINTER	1	unit	
		ABC: Php8,000.00			
5	1	INK, EPSON, BLACK, 003	30	BOT	
	2	INK, EPSON, CYAN, 003	10	BOT	
	3	INK, EPSON, MAGENTA, 003	10	BOT	



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	3	INK,EPSON, YELLOW,003	10	BOT	
	4	INK, UNIVERSAL,BLACK	40	BOT	
	5	INK, UNIVERSAL,CYAN	10	BOT	
	6	INK, UNIVERSAL,MAGENTA	10	BOT	
	7	INK, UNIVERSAL,YELLOW	10	BOT	
		ABC: Php 24,860.00			
6	1	TONER FOR RICO PHOTOCOPIER	1	BOT	
		ABC: Php 1,800.00			
7	1	MASTER ROLL FOR RISOGRAPH MODEL:BLS150 DUPLICATING MACHINE	1	ROLL	
	2	INK FOR RISOGRAPH MODEL: BLS150 DUPLICATING MACHINE	1	INK	
		ABC: Php 4,155.00			
8	1	LED BULB	10	PIECE	
	2	COUPLING,PVC # 2	2	PIECE	
	3	ELBOW,PVC#2	2	PIECE	
	4	PVC PIPE#2	2	PIECE	
	5	SOLVENT	1	CAN	
		ABC: Php 2,180.00			
9	1	FERTILIZER COMPLETE	8	KILO	
	2	FERTILIZER UREA	8	KILO	
	3	PLASTIC SEED BOX	3	BOX	



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	4	RAKE, ORDINARY	1	PIECE	
	5	VEGETABLE SEED	10	PACK	
	6	SPRINKLER, SMALL	2	PIECE	
		ABC: Php 2,455.00			
10	1	DIGITAL CHESS CLOCK	1	PIECE	
		ABC: Php 1,500.00			
11	1	COFFE,3-IN-1	2	PACK	
	2	MINERAL WATER	20	BOT	
		ABC: Php 480.00			
12	1	LOAD CARDS,TM	10	PIECE	
	2	LOAD CARDSMGLOBE	6	PIECE	
		ABC: Php 1,632.00			
		Total ABC: Php 91,824.49		TOTAL QUOTATION:	

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date



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