



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **COGON NATIONAL HIGH SCHOOL** Request for Quotation (P.R. No.): **2021-01-0001**

Revised on:

Date: Jan. 19, 2021

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **COGON NATIONAL HIGH SCHOOL**

COMPANY NAME:

ADDRESS:

TEL NO./FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of _____ in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


GERALDINA GENERAL
BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	Paper Multicopy A4 80 gsm	80	reams	
	2	Paper Multicopy A4 70 gsm	20	reams	
	3	Glue 200 grms	30	jar	
	4	Staple wire 26/6	15	Box	
	5	Tape Masking 24mm	25	Roll	
	6	Tape Packaging 48mm	15	Roll	
	7	Tape Transparent 24mm	25	Roll	
	8	Tape Transparent 48mm	20	Roll	
	9	Correction Tape	30	Pcs	
	10	Envelope Expanding kraftboard legal	2	Box	
	11	Envelope Mailing white 70gsm	1	Box	
	12	Envelope Mailing white window 70 gsm	1	Box	
	13	Fancy Folder short/A4	2	Pck	



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475

Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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	14	Fancy Folder legal	2	Pck	
	15	Folder Pressboard Legal	1	Box	
	16	Paper Clip 32mm	15	Box	
	17	Paper clip 50mm	15	box	
	18	Puncher Heavy Duty	5	Pcs	
	19	Stapler Standard	5	Pcs	
	20	Phil. Flag	2	Pcs	
	21	Sign Pen Black	50	Pcs	
	22	Sign Pen Blue	50	Pcs	
	23	Sign Pen Red	50	Pcs	
	24	Stamp Pad Ink	10	bot	
	25	Plastic Acetate	2	roll	
	26	Cartolina Assorted 20's	5	pck	
	27	Battery AA	15	pck	
	ABC: Php	₱ 37,709.94			
2	1	Printer Ink Brother black D60	10	Bot	
	2	Printer Ink Brother cyan BT5000	6	Bot	
	3	Printer Ink Brother magenta BT5000	6	Bot	
	4	Printer Ink Brother yellow BT5000	6	Bot	
	5	Printer Ink Canon black	5	bot	
	6	Printer Ink Canon cyan	5	Bot	
	7	Printer Ink Canon magenta	5	Bot	
	8	Printer Ink Canon yellow	5	Bot	
	9	Master Roll	2	Bot	
	10	Riso Ink	2	Bot	
	11	Printer 3 in 1	6	unit	
	ABC: Php	₱ 74,512.00			





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3	1	Insecticide	25	Bot	
	2	Alcohol	30	bot	
	3	Toilet Tissue paper 12's	20	Pck	
	4	Toilet Bowl Cleaner	25	Bot	
	5	Detergent Powder	25	Pck	
	6	Sodium Hydrochloride	5	Gal	
	7	Hand Soap Liquid	25	Bot	
	8	Floor wax 2kg	25	Can	
	9	Trash Bag	5	pck	
	10	Furniture Cleaner	5	Bot	
	ABC: Php	₱ 22,813.41			
4	1	Alarm Bell	2	Unit	
	2	Electric Fan Orbit	1	Unit	
	3	Mega Box	55	Pcs	
	4	Microphone	2	Unit	
	5	Computer Table	1	Unit	
	6	Cubicle	3	unit	
	ABC: Php	₱ 84,556.56			
	TOTAL ABC:	₱ 219,591.91	TOTAL QUOTATION		

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date



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