



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: EL SALVADOR CITY CENTRAL SCHOOL Request for Quotation (P.R. No.): 2021-01-0001	
Revised on:	Date:
Standard Form/Title: REQUEST FOR QUOTATION End-User: El Salvador City Central School	
COMPANY NAME:	
ADDRESS:	
TEL NO./FAX NO.:	
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of February 1, 2021 in the return envelope attached herewith.	

- TERMS and CONDITIONS:**
1. All entries must be typewritten or legibly written
 2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
 3. Bidders shall submit original brochures showing certifications of the package, if applicable
 4. Agency may proceed with procurement upon receipt of three (3) quotation


ELMA A. BACAN
 BAC Chairperson

Lot No.	Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
1	1	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml) ABC: Php 435.80	10	bottle	
	2	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm ABC: Php 25,584.00	150	reams	
	3	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm ABC: Php 9,071.00	50	reams	
	4	PAPER, MULTI-PURPOSE (COPY) A4, 70gsm ABC: Php 2,662.40	20	reams	
	5	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose ABC: Php 882.45	9	box	
	6	ENVELOPE, EXPANDING, PLASTIC, 0.5mm thickness min ABC: Php 48,784.00	1600	pc	
	7	STAPLE WIRE, STANDARD, (26/6) ABC: Php 421.80	20	box	
	8	CERTIFICATE HOLDER, A4 ABC: Php 10,500.00	210	piece	





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	9	UNIVERSAL INK, Black ABC: Php 900.00	9	bottle	
2	10	UNIVERSAL INK, Magenta ABC: Php 900.00	9	bottle	
	11	UNIVERSAL INK, Cyan ABC: Php 900.00	9	bottle	
	12	UNIVERSAL INK, Yellow ABC: Php 900.00	9	bottle	
	13	INK for RISO ABC: Php 30,000.00	20	ink	
	14	MASTER ROLL ABC: Php 8,000.00	4	roll	
	15	PRINTER, Inkjet, Color ABC: Php 258,265.00	47	unit	
3	16	TOILET TISSUE PAPER, 2-ply, 100% recycled ABC: Php 874.00	10	pack	
	17	HAND SOAP, Liquid, 500ml ABC: Php 514.80.00	5	bottle	
	18	SOAP BATHROOM, 90 GRAMS, 1piece in individual box ABC: Php 600.00	30	box	
	19	CLEANER, TOILET BOWL ABC: Php 735.00	5	bottle	
4	20	FLOOR MAT ABC: Php 14,000.00	4	roll	
5	21	AIR CONDITIONING UNIT, Window Type ABC: Php 14,900.00	1	unit	
	22	WATER DISPENSER ABC: Php 4,000.00	1	unit	
	23	REFRIGERATOR ABC: Php 13,000.00	1	unit	
6	24	BALLOONS, Assorted ABC: Php. 1,000.00	10	Pack	
	25	Certificate Holder A4 ABC: Php. 10,500.00	210	piece	
	26	Cloth, Assorted Color, Geena Earth ABC: Php. 300.00	10	meter	
	27	FLOWER STAND ABC: Php. 4,800.00	4	piece	
	28	FLOWERS, Fresh ABC: Php. 2,000.00	10	bundle	
	29	MEDALS, Ordinary ABC: Php. 1,500.00	60	piece	
	30	PERSONALIZED MEDAL ABC: Php. 7,000.00	100	piece	
	31	PLAQUE	2	piece	





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		ABC: Php. 1,400.00			
	32	FLOWERS, PLASTIC/ARTIFICIAL ABC: Php. 5,000.00	50	Set	
	33	RIBBONS ABC: Php. 1,200.00	200	piece	
7	34	BISCUITS ABC: Php. 240.00	4	pack	
	35	BOTTLED WATER, 350ml ABC: Php. 80.00	10	bottle	
	36	COFFEE (3in1) ABC: Php: 80.00	4	Pack	
	37	JUICE ABC: Php. 360.00	4	Pack	
	38	CUPCAKES ABC: Php. 320.00	4	Pack	
	39	SLICE BREAD ABC: Php. 240.00	4	Pack	
	40	SPREAD ABC: Php. 160.00	2	bottle	
	Total ABC: Php 483,010.25		TOTAL QUOTATION:		

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
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