



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **EL SALVADOR CITY CENTRAL SCHOOL** Request for Quotation (P.R. No.): **2021-01-0001**


Revised on: _____ Date: _____

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **El Salvador City Central School**

COMPANY NAME:
ADDRESS:
TEL NO./FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 9:00 A.M./PM of 26 JAN 2021, 2020 in the return envelope attached herewith.

- TERMS and CONDITIONS:**
1. All entries must be typewritten or legibly written
 2. PhilGEP5 Registration Certificate shall be attached upon submission of the quotation
 3. Bidders shall submit original brochures showing certifications of the package, if applicable
 4. Agency may proceed with procurement upon receipt of three (3) quotation


ELMA A. BACAN
 BAC Chairperson

Lot No.	Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
1	1	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml) ABC: Php 435.80	10	bottle	
	2	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm ABC: Php 25,584.00	150	reams	
	3	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm ABC: Php 9,071.00	50	reams	
	4	PAPER, MULTI-PURPOSE (COPY) A4, 70gsm ABC: Php 2,662.40	20	reams	
	5	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose ABC: Php 882.45	9	box	
	6	ENVELOPE, EXPANDING, PLASTIC, 0.5mm thickness min ABC: Php 48,784.00	1600	pc	
	7	STAPLE WIRE, STANDARD, (26/6) ABC: Php 421.80	20	box	
	8	CERTIFICATE HOLDER, A4 ABC: Php 10,500.00	210	piece	
	9	UNIVERSAL INK, Black ABC: Php 900.00	9	bottle	



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
 Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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2	10	UNIVERSAL INK, Magenta ABC: Php 900.00	9	bottle	
	11	UNIVERSAL INK, Cyan ABC: Php 900.00	9	bottle	
	12	UNIVERSAL INK, Yellow ABC: Php 900.00	9	bottle	
	13	INK for RISO ABC: Php 30,000.00	20	ink	
	14	MASTER ROLL ABC: Php 8,000.00	4	roll	
	15	PRINTER, Inkjet, Color ABC: Php 258,265.00	47	unit	
3	16	TOILET TISSUE PAPER, 2-ply, 100% recycled ABC: Php 874.00	10	pack	
	17	HAND SOAP, Liquid, 500ml ABC: Php 514.80.00	5	bottle	
	18	SOAP BATHROOM, 90 GRAMS, 1piece in individual box ABC: Php 600.00	30	box	
	19	CLEANER, TOILET BOWL ABC: Php 735.00	5	bottle	
4	20	FLOOR MAT ABC: Php 14,000.00	4	roll	
5	21	AIR CONDITIONING UNIT, Window Type ABC: Php 14,900.00	1	unit	
	22	WATER DISPENSER ABC: Php 4,000.00	1	unit	
	23	REFRIGERATOR ABC: Php 13,000.00	1	unit	
Total ABC: Php 446,830.25			TOTAL QUOTATION:		

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date



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