



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **Hinigdaan Elementary School** Request for Quotation (P.R. No.): **2020-01-0001**

Revised on:

Date: January 28, 2021

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **Hinigdaan Elementary School**

COMPANY NAME:

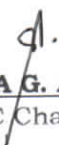
ADDRESS:

TEL NO./FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of 01 FEB 2021 in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


SHEILA G. ABARQUEZ
 BAC Chairperson

Lot No.	Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
Procurement of Supplies for MOOE					
1		ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	2	gallon	
		ACETATE, thickness: 0.075mm min (gauge #3)	1	roll	
		PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	110	reams	
		PAPER, Multi-Purpose (COPY) A4, 70 gsm	139	reams	
		Photo Paper	5	pack	
		RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	15	book	
		TISSUE, interfolded paper towel	2	pack	
		Ballpen, Green	15	piece	
		Ballpen, Black	15	piece	
		STAPLE WIRE, STANDARD, (26/6)	11	box	
		Ballpen, Blue	15	piece	
		Glue, All Purpose	15	bot	
		Daily Time Record (DTR)	2	pad	
		Velum Paper, A4	15	pack	
		Chip Board	11	pc	
		Construction Paper, A4	11	pack	



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
 Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph



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1	MEGA Box, BIG (PLASTIC)	2	box		
	Stick Glue, small	15	pc		
	Glue Gun	3			
	Illustration Board	15	pc		
	CORRECTION TAPE, film base type, UL 6m min	30	piece		
	DATA FILE BOX, made of chipboard, with closed ends	15	piece		
	PHILIPPINE NATIONAL FLAG, 100% polyester	1	piece		
	WRAPPING PAPER, kraft, 65gsm (-5%)	5	pack		
	Paper Cutter/Trimmer	1	unit		
	RAGS, Door Mat	15	piece		
2	MOPHANDLE, heavy duty, aluminum, screw type	2	piece		
	MOPHEAD, made of rayon, weight: 400 grams min	2	piece		
	Total ABC: Php	58,928.05			
3	INK, Epson L565 Ink (Black)	30	bottle		
	INK, Epson L565 Ink (Magenta)	20	bottle		
	INK, Epson L565 Ink (Cyan)	20	bottle		
	INK, Epson L565 Ink (Yellow)	20	bottle		
	INK, Epson L3110 Ink (Black)	15	bottle		
	INK, Epson L3110 Ink (Magenta)	10	bottle		
	INK, Epson L3110 Ink (Cyan)	10	bottle		
	INK, Epson L3110 Ink (Yellow)	10	bottle		
	INK, EPSON L6190, BLACK	15	bottle		
	INK, EPSON L6190, CYAN	10	bottle		
	INK, EPSON L6190, MAGENTA	10	bottle		
	INK, EPSON L6190, YELLOW	10	bottle		
	INK, EPSON L120, BLACK	30	bottle		
	INK, EPSON L120, CYAN	20	bottle		
	INK, EPSON L120, MAGENTA	20	bottle		
	INK, EPSON L120, YELLOW	20	bottle		
		Total ABC: Php	59,400.00		
	4	INK, BLUE PRINT SOLUTIONS BLS-150	1	piece	
MASTER ROLL, BLUE PRINT SOLUTIONS BLS-150		1	piece		
Total ABC: Php		5,830.00			
5	3 in 1 coffee	2	dozen		
	Biscuits	4	pack		
	Candies	4	pack		
	Disposable Cups	2	dozen		
	Milk, sachet	12	sachet		
	Water, bottled	1	case		
	Tarpaulin	1	pc		
	Total ABC: Php	2,330.00			
6	Loadcards (Internet & Communication Use)	4			
	Total ABC: Php	4,000.00			
	Total ABC: Php	130,488.05		TOTAL QUOTATION:	

*refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at

Printed Name / Signature / Date

