



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY



Name of Procuring Entity: **MOLUGAN CENTRAL SCHOOL** Request for Quotation (P.R. No.): **2021-01-0001**

Revised on: _____ Date: JAN. 20, 2021

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **Molugan Central School**


COMPANY NAME:

ADDRESS:

TEL NO./FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of _____ in the return envelope attached herewith.

- TERMS and CONDITIONS:**
1. All entries must be typewritten or legibly written
 2. PhilGEPs Registration Certificate shall be attached upon submission of the quotation
 3. Bidders shall submit original brochures showing certifications of the package, if applicable
 4. Agency may proceed with procurement upon receipt of three (3) quotation
 5. Winning supplier is required deliver first the item/s


PUREZA B. OCO
 BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	170	reams	
	2	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	10	reams	
	3	GLUE, all purpose, gross weight: 200 grams min	40	jar	
	4	STAPLE WIRE, STANDARD, (26/6)	78	box	
	5	CORRECTION TAPE, film base type, UL 6m min	43	piece	
	6	FASTENER, METAL, 70mm between prongs	50	box	
	7	FOLDER, TAGBOARD, for A4 size documents	50	pack	
	8	FOLDER, TAGBOARD, for legal size documents	10	pack	
	9	PAPER CLIP, vinyl/plastic coat, length: 32mm min	5	box	
	10	PAPER CLIP, vinyl/plastic coat, length: 50mm min	3	box	
	11	STAPLER, STANDARD TYPE, load cap: 200 staples min	2	piece	
	12	Ballpen Black	45	piece	
	13	CD-RW	12	piece	
	ABC: Php	57,783.90			
2	1	INSECTICIDE, aerosol type, net content: 600ml min	2	can	
	2	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	10	gallon	
	3	DETERGENT POWDER, all purpose, 1kg	3	pack	
	4	HAND SOAP, Liquid, 500ml	20	bottle	





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	5	Disinfectant/ bleach	10	gal	
	ABC: Php	8,617.11			
3	1	Ink for Printer Epson L3110 - Black	16	bottle	
	2	Ink for Printer Epson L3110 - Cyan	8	bottle	
	3	Ink for Printer Epson L3110 - Magenta	8	bottle	
	4	Ink for Printer Epson L3110 - Yellow	8	bottle	
	5	Ink for Printer Brother DCP T310 Black	4	bottle	
	6	Ink for Printer Brother DCP T310 Cyan	2	bottle	
	7	Ink for Printer Brother DCP T310 Magenta	2	bottle	
	8	Ink for Printer Brother DCP T310 Yellow	2	bottle	
	9	Ink for Printer Epson M200 Black	10	bottle	
	10	Toner for photocopier/printer Brother L2540	40	cartridge/pack	
	11	Ink for Risograph	1	ink	
	12	Master Roll	1	roll	
	13	Drumkit	2	cartridge/pack	
	ABC: Php	48,143.74			
4	1	Water Drinking Purified	15	gal	
	ABC: Php	300.00			
5	1	Water Drinking Purified	20	bottle	
	2	Coffee 3in1	24	piece	
	2	Biscuit	3	pack	
	ABC: Php	602.00			
6	5	Water Dispenser	1	unit	
	ABC: Php	4998.02			
7	6	Fire Extinguisher Refill	5	unit	
	ABC: Php	2825.00			
8	7	Load Card	2	card	
	ABC: Php	2000.00			
	TOTAL ABC: Php	125,269.77		TOTAL QUOTATION:	

*refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

 Printed Name / Signature / Date



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