



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: <b>MOLUGAN NATIONAL HIGH SCHOOL JUNIOR HIGH SCHOOL</b>	Request for Quotation ( P.R. No.) <u>2021-01-0001</u>
Revised on:	Date: <u>01/26/2020</u>
Standard Form/ Title: <b>REQUEST FOR QUOTATION</b>	End-User: <b>Molugan National High School JUNIOR HIGH SCHOOL</b>

**COMPANY NAME:**

**ADDRESS:**

**TEL NO. / FAX NO.:**

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./P.M. of 01 FEB 2021 in the return envelope attached herewith

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s

**JAYSON REY R. ROMASANTA**

SAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	30	gallon	
	2	CARTOLINA, assorted colors	2	pack	
	3	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	2	reams	
	4	PAPER, Multi-Purpose (COPY) A4, 70 gsm	160	reams	
	5	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	4	reams	
	6	TOILET TISSUE PAPER, 2-ply, 100% recycled	3	pack	
	7	GLUE, all purpose, gross weight: 200 grams min	3	jar	
	8	STAPLE WIRE, for heavy duty staplers, (23/13)	2	box	
	9	STAPLE WIRE, STANDARD, (26/6)	2	box	
	10	TAPE, TRANSPARENT, width: 24mm (±1mm)	3	roll	
	11	ELECTRIC FAN, STAND type, plastic blade	3	unit	
	12	AIR FRESHENER, aerosol, 280ml/150g min	4	can	
	13	BROOM, soft (tambo)	3	piece	
	14	BROOM, STICK (TING-TING), usable length: 760mm min	3	piece	
	15	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	5	bottle	
	16	CLEANSER, SCOURING POWDER, 350g min./can	5	can	
	17	DETERGENT POWDER, all purpose, 1kg	5	pack	
	18	DISINFECTANT SPRAY, aerosol type, 400-550 grams	5	can	
	19	DUST PAN, non-rigid plastic, w/ detachable handle	5	piece	
	20	SODIUM HYPOCHLORITE, 3.785 liters	4	gallon	





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LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	21	HAND SOAP, Liquid, 500ml	40	bottle	
	22	MOPHANDLE, heavy duty, aluminum, screw type	2	piece	
	23	MOPHEAD, made of rayon, weight: 400 grams min	2	piece	
	24	WASTEBASKET, non-rigid plastic	2	piece	
	25	Polyethylene Apron (50g)	80	piece	
	26	NITRILE GLOVES	140	piece	
	27	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	5	piece	
	28	FLASH DRIVE, 16 GB capacity	20	piece	
	29	MOUSE, WIRELESS, USB	20	unit	
	30	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	5	box	
	31	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	5	box	
	32	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	5	box	
	33	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	5	box	
	34	CORRECTION TAPE, film base type, UL 6m min	10	piece	
	35	DATA FILE BOX, made of chipboard, with closed ends	10	piece	
	36	ENVELOPE, DOCUMENTARY, for A4 size document	20	box	
	37	ENVELOPE, DOCUMENTARY, for legal size document	20	box	
	38	ENVELOPE, mailing, white, 70gsm	2	box	
	39	FASTENER, METAL, 70mm between prongs	40	box	
	40	FOLDER, FANCY, for A4 size documents	30	bundle	
	41	FOLDER, TAGBOARD, for A4 size documents	50	pack	
	42	FOLDER, TAGBOARD, for legal size documents	50	pack	
	43	MARKER, PERMANENT, bullet type, black	60	piece	
	44	MARKER, PERMANENT, bullet type, blue	60	piece	
	45	PAPER CLIP, vinyl/plastic coat, length: 32mm min	20	box	
	46	PAPER CLIP, vinyl/plastic coat, length: 50mm min	20	box	
	47	PENCIL, lead, w/ eraser, wood cased, hardness: HB	20	box	
	48	RING BINDER, plastic, 32mm, 84 rings	5	bundle	
	49	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	10	piece	
	50	CUTTER KNIFE, for general purpose	10	piece	
	51	PUNCHER, paper, heavy duty, with two hole guide	50	piece	
	52	SCISSORS, symmetrical, blade length: 65mm min	50	pair	
53	PHILIPPINE NATIONAL FLAG, 100% polyester	20	piece		
54	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	20	unit		
55	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	60	piece		
56	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	60	piece		
<b>ABC: 207,509.21</b>					

\* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net) | Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)



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LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
2	57	Bleach Liquid	40	bottle	
	58	Hand Towel	40	piece	
	59	Foot Rags	40	piece	
		<b>ABC:8,580.00</b>			
3	60	PRINTER 3 IN 1 EPSON L3110	2	unit	
	61	PRINTER 3 IN1 BROTHER DCPT300	2	unit	
	62	BROTHER DCP L2540	6	bottle	
	63	INK, EPSON PRINTER L3110, BLACK, GENUINE	10	bottle	
	64	INK, EPSON PRINTER L3110, CYAN, GENUINE	10	bottle	
	65	INK, EPSON PRINTER L3110, MAGENTA, GENUINE	10	bottle	
	66	INK, EPSON PRINTER L3110, YELLOW, GENUINE	10	bottle	
	67	INK, BROTHER PRINTER DCPT300, BLACK, GENUINE	10	bottle	
	68	INK, BROTHER PRINTER DCPT300, CYAN, GENUINE	10	bottle	
	69	INK, BROTHER PRINTER DCPT300, MAGENTA, GENUINE	10	bottle	
	70	INK, BROTHER PRINTER DCPT300, YELLOW, GENUINE	10	drum	
71	BROTHER TONER TN2380	70	pack		
		<b>ABC:192,500.00</b>			
4	72	Biscuits (10pcs/pack)	2	pack	
	73	Mineral Water (350ml)	10	case	
	74	Coffee (3n1)	1	pack	
	75	Milo	1	pack	
		<b>ABC:2,750.00</b>			
5	76	Rake	1	piece	
	77	Wheel Barrow	1	piece	
	78	Trolley cart	1	piece	
	79	Digging bar	1	piece	
	80	hammer	1	piece	
	81	bolo	1	piece	
	82	hedge shear grass cutter	1	piece	
	83	grass sickle	1	piece	
	84	Lawn Mower w/ grass catcher	1	piece	
	85	pruning shear cutter	1	piece	
	86	shovel	1	piece	
87	maso	1	piece		
88	plain sheet cutter	1	piece		
		<b>ABC:13,900.00</b>			
		<b>Total ABC: 425,239.21</b>			

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