



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **Ulaliman Elementary School** Request for Quotation (P.R. No.): **2021-01-0001**

Revised on:

Date:

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **Ulaliman Elementary School**

COMPANY NAME:

ADDRESS:

TEL NO./FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of 07 FEB 2021 in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


CHASTILLE JADE W. GALARRITA
BAC Chairperson

Lot No.	Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
Procurement of Supplies for MOOE					
1	1	PAPER, Multi-Purpose (COPY) A4, 70 gsm	90	ream	
	2	GLUE, all purpose, gross weight: 200 grams min	11	jar	
	3	STAPLE WIRE, STANDARD, (26/6)	15	box	
	4	TAPE, MASKING, width: 24mm (±1mm)	11	roll	
	5	TAPE, PACKAGING, width: 48mm (±1mm)	22	roll	
	6	TAPE, TRANSPARENT, width: 24mm (±1mm)	11	roll	
	7	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	16	box	
	8	ENVELOPE, DOCUMENTARY, for legal size document	1	box	
	9	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	1	box	
	10	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	29	piece	
	11	ENVELOPE, mailing, white, 70gsm	1	box	



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12	FASTENER, METAL, 70mm between prongs	3	box	
13	FOLDER, FANCY, for A4 size documents	1	bundle	
14	FOLDER, FANCY, for legal size documents	1	bundle	
15	MARKER, whiteboard, black, felt tip, bullet type	8	piece	
16	MARKER, whiteboard, blue, felt tip, bullet type	8	piece	
17	MARKER, whiteboard, red, felt tip, bullet type	8	piece	
18	MARKER, PERMANENT, bullet type, black	11	piece	
19	MARKER, PERMANENT, bullet type, blue	11	piece	
20	MARKER, PERMANENT, bullet type, red	11	piece	
21	PAPER CLIP, vinyl/plastic coat, length: 50mm min	13	box	
22	SCISSORS, symmetrical, blade length: 65mm min	3	pair	
23	STAPLER, STANDARD TYPE, load cap: 200 staples min	11	piece	
24	TAPE DISPENSER, TABLE TOP, for 24mm width tape	4	piece	
25	DOUBLE SIDED TAPE, 1 inch	11	unit	
26	GLUE GUN, big	1	unit	
27	DAILY TIME RECORD	1	bundle	
28	BOND PAPER, A4, 80gsm, 500/1	5	ream	
29	LAMINATING FILM, 125 microns	3	pack	
30	TWINE, plastic, one (1) kilo per roll	4	roll	

ABC:
Php

24,720.98

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1	Ink, Epson, Black T6641	11	bottle	
2	Ink, Epson, Cyan T6642	2	bottle	
3	Ink, Epson, Magenta T6643	2	bottle	
4	Ink, Epson, Yellow T6644	2	bottle	
5	INK, EPSON PRINTER L3110, BLACK	9	bottle	
6	INK, EPSON PRINTER L3110, CYAN	2	bottle	
7	INK, EPSON PRINTER L3110, MAGENTA	2	bottle	
8	INK, EPSON PRINTER L3110, YELLOW	2	bottle	
9	Ink, Epson BK-005/005s	3	bottle	
10	INK, BROTHER PRINTER,BT6000, black	1	bottle	
11	INK, BROTHER PRINTER,BT5000, magenta	1	bottle	
12	INK, BROTHER PRINTER,BT5000, cyan	1	bottle	
13	INK, BROTHER PRINTER,BT5000, yellow	1	bottle	
14	INK, BROTHER PRINTER,BT-D60, BLACK	12	bottle	
15	INK, UNIVERSAL, BROTHER, black	2	bottle	
16	INK, UNIVERSAL, BROTHER, cyan	2	bottle	
17	INK, UNIVERSAL, BROTHER, magenta	2	bottle	
18	INK, UNIVERSAL, BROTHER, yellow	2	bottle	
19	Premium Pigment Ink, black	2	bottle	
20	Premium Pigment Ink, cyan	2	bottle	
21	Premium Pigment Ink, magenta	2	bottle	
22	Premium Pigment Ink, yellow	2	bottle	

ABC: Php

16,331.77



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7	1	Biscuits	3	pack	
	2	Bottled Water, 350 ml	20	bottle	
	3	Coffee (3in1)	2	pack	
	ABC: Php	660.00			
	Total ABC: Php	51,792.25	TOTAL QUOTATION:		

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date



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3	1	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	3	gallon	
	2	TOILET TISSUE PAPER, 2-ply, 100% recycled	2	pack	
	3	SURGICAL MASK, 3-ply	50	piece	
	4	SOAP BATHROOM, 90 GRAMS, 1 PIECE IN INDIVIDUAL BOX	13	box	
	ABC: Php	2,639.60			
4	1	DISHWASHING PASTE	3	piece	
	2	FOAM MOPHEAD, WITH MOPHANDLE	1	piece	
	3	FEATHER DUSTER	1	piece	
	4	Steel Brush	1	piece	
	5	DISINFECTANT:BLEACH, 1L	13	bottle	
	6	Foot Rag, 3/1	1	bundle	
	7	BROOM, soft (tambo)	11	piece	
	8	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	2	bot	
	9	DETERGENT POWDER, all purpose, 1kg	3	pack	
	10	DISINFECTANT SPRAY, aerosol type, 400-550 grams	3	can	
	11	DUST PAN, non-rigid plastic, w/ detachable handle	2	piece	
	12	FLOOR WAX, PASTE, RED	2	can	
	13	WASTEBASKET, non-rigid plastic	12	piece	
	ABC: Php	4,256.71			
5	1	BATTERY, dry cell, AA, 2 pieces per blister pack	4	pack	
	2	BATTERY, dry cell, AAA, 2 pieces per blister pack	13	pack	
	3	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	2	piece	
	ABC: Php	501.69			
6	1	Aqua Oxinada	10	bottle	
	2	Aluminum Magnesium	1	box	
	3	Band Aid	2	box	
	4	BETADINE, 60mL	3	bottle	
	5	Cotton Balls	3	pack	
	6	CARBOCISTINE	1	box	
	7	Decolgen	50	pcs	
	8	Gauze Bandage	2	roll	
	9	Liniment Oil, 50mL (Efficascent Oil)	5	bottle	
	10	Loperamide	50	pc	
	11	MEFENAMIC 500MG	1	box	
	12	Paracetamol, Biogesic, tablet 500mg	50	box	
	ABC: Php	2,681.50			