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| ***WORK EXPERIENCE SHEET*** |
| ***Instructions: 1.*** *Include only the work experiences relevant to the position being applied to.*  *2. The**duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.* |
| * Duration: September 02,2019 – present * Position: Master Teacher I * Name of Office/Unit: ABC National High School * Immediate Supervisor: Mark S. Capistrano * Name of Agency/Organization and Location: Department of Education, El Salvador City * List of Accomplishments and Contributions (if any)   + Organized LAC sessions based on HRD plan SY2019-2020   + Conducted Annual school - based SBM evaluation * Summary of Actual Duties   + Ensure delivery of quality basic education. Observes classes/teachers for effective and competent delivery of the curriculum. Coordinates with the subject area division supervisors in preparing teacher training and implements school policies and regulations.   + JHS Assistant Principal   + M & E Coordinator   + School Treasurer   + LAC Coordinator |
| * Duration: August 20,2012 – September 01, 2019 * Position: Teacher I * Name of Office/Unit: ABC National High School * Immediate Supervisor: Sonia P. Go * Name of Agency/Organization and Location: Department of Education, El Salvador City * List of Accomplishments and Contributions (if any)   + Innovated instructional materials for Grade 7 Math   + Conducted action research on learning strategies of Grade 7 learners * Summary of Actual Duties   + Provide basic quality education for learners, facilitate, monitor and evaluate. |

***Attachment to CS Form No. 212***

**JUAN S. CRUZ**

(Signature over Printed Name

of Employee/Applicant)

Date: \_January 27,2021\_\_