



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: COGON NATIONAL HIGH SCHOOL Request for Quotation (P.R. No.): 2021-02-0002
Revised on: _____ Date: Feb. 02, 2021
Standard Form/Title: REQUEST FOR QUOTATION End-User: COGON NATIONAL HIGH SCHOOL
COMPANY NAME: ADDRESS: TEL NO./FAX NO.:
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./PM of <u>08 FEB 2021</u> in the return envelope attached herewith.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. PhilGEPS Registration Certificate shall be attached upon submission of the quotation
3. Bidders shall submit original brochures showing certifications of the package, if applicable
4. Agency may proceed with procurement upon receipt of three (3) quotation
5. Winning supplier is required deliver first the item/s


GERALDINA GENERAL
BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	Paper Multicopy A4 80 gsm	80	reams	
	2	Paper Multicopy A4 70 gsm	20	reams	
	3	Staple wire 26/6	15	box	
	4	Tape Transparent 24mm	25	roll	
	5	Envelope Doc. A4/Short	1	box	



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
Website: www.depedelsalvadorcity.net | Email: elsavador.city@deped.gov.ph



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	6	Marker Whyteboard black	25	pcs	
	7	Marker Whyteboard blue	25	pcs	
	8	Marker Whyteboard red	25	pcs	
	9	Plastic Twine	5	roll	
	10	Detergent bar	25	bar	
	ABC: Php	₱ 21,104.97			
2	1	Printer Ink Epson black L3110	10	Bot	
	2	Printer Ink Epson cyan L3110	9	Bot	
	3	Printer Ink Epson magenta L3110	9	Bot	
	4	Printer Ink Epson yellow L3110	9	Bot	
	5	Master Roll	2	Bot	
	6	Riso Ink	2	Bot	
	ABC: Php	₱ 23,793.00			
3	1	Load Cards 100" Globe	20	pcs	
	2	Load Cards 100" Globe/TM	50	pcs	
	ABC: Php	₱ 7,200.00			
4	1	Sala Set	1	unit	
	ABC: Php	₱ 14,300.00			



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5	1	Biscuits/Cracker 10's	4	Pck	
	2	Coffee 3 in 1 36's	2	Pck	
	3	Mineral Water 300 ml	40	bot	
	4	Softdinks (mismo)	20	bot	
	ABC: Php	₱ 1,078.00			
	TOTAL ABC:	₱ 67,475.97	TOTAL QUOTATION		

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature / Date



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