



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: SINALOC ELEMENTARY SCHOOL	Request for Quotation (P.R. No.)	2021-01-0001
Revised on:	Date:	February 01, 2021
Standard Form/ Title: REQUEST FOR QUOTATION	End-User:	Sinaloc Elementary School

COMPANY NAME:

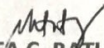
ADDRESS:

TEL NO. / FAX NO.:

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M./P.M. of _____ in the return envelope attached herewith

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written
- PhilGEPS Registration Certificate shall be attached upon submission of the quotation
- Bidders shall submit original brochures showing certifications of the package, if applicable
- Agency may proceed with procurement upon receipt of three (3) quotation
- Winning supplier is required deliver first the item/s


RHEA C. BATUTAY
 BAC Chairperson

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	1	STAMP PAD INK, purple or violet, 50ml (min.)	1	bottle	
	2	ACETATE, thickness: 0.075mm min (gauge #3)	1	roll	
	3	CARTOLINA, assorted colors	3	pack	
	4	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	1	pad	
	5	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	1	pad	
	6	PAPER, Multi-Purpose (COPY) A4, 70 gsm	70	ream	
	7	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	5	ream	
	8	GLUE, all purpose, gross weight: 200 grams min	5	jar	
	9	STAPLE WIRE, for heavy duty staplers, (23/13)	3	box	
	10	STAPLE WIRE, STANDARD, (26/6)	10	box	
	11	TAPE, MASKING, width: 24mm (±1mm)	4	roll	
	12	TAPE, TRANSPARENT, width: 24mm (±1mm)	4	roll	
	13	TAPE, TRANSPARENT, width: 48mm (±1mm)	4	roll	
	14	FLASH DRIVE, 16 GB capacity	3	piece	
	15	CORRECTION TAPE, film base type, UL 6m min	2	piece	
	16	DATA FILE BOX, made of chipboard, with closed ends	5	piece	
	17	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	1	box	
	18	FASTENER, METAL, 70mm between prongs	2	box	
	19	FOLDER, TAGBOARD, for A4 size documents	1	pack	
	20	FOLDER, TAGBOARD, for legal size documents	1	pack	



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
 Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph

* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	21	MARKER, whiteboard, black, felt tip, bullet type	2	piece	
	22	MARKER, PERMANENT, bullet type, black	2	piece	
	23	MARKER, PERMANENT, bullet type, blue	2	piece	
	24	PAPER CLIP, vinyl/plastic coat, length: 50mm min	2	box	
	25	PENCIL, lead, w/ eraser, wood cased, hardness: HB	2	box	
	26	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	2	piece	
	27	CUTTER KNIFE, for general purpose	2	piece	
	28	PENCIL SHARPENER, manual, single cutter head	2	piece	
	29	PUNCHER, paper, heavy duty, with two hole guide	2	piece	
	30	SCISSORS, symmetrical, blade length: 65mm min	2	pair	
	31	CALCULATOR, compact, 12 digits	3	unit	
	32	CHAIR, monobloc, white, with backrest, w/o armrest	20	piece	
	33	CLEARBOOK, 20 transparent pockets, for LEGAL size	5	piece	
	34	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	3	piece	
	35	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	3	piece	
	36	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	3	piece	
	37	WRAPPING PAPER, kraft, 65gsm (-5%)	1	pack	
	38	Double-sided Tape, 24mm	2	roll	
	39	Duct Tape	2	piece	
	40	Laminating Film, A4	1	roll	
	41	Laminating Film, 12" x 50m, 250 microns	2	roll	
	42	Marker, Permanent, Broad, black	1	piece	
	43	Marker, Permanent, Broad, blue	1	piece	
	44	Ink, Marker, Black	1	bottle	
	45	Ballpen, black	2	piece	
	46	Photopaper, a4	1	pack	
	47	Paper Vellum, A4	5	piece	
	48	Certificate Holder, A4	10	piece	
	49	Oil Pastel	1	box	
	50	Black Board Eraser	10	piece	

* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

 Printed Name/ Signature/ Date



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
1	51	Styro Foam	2	sheet	
	52	Glue Gun, big, heavy duty	5	piece	
	53	Glue stick, big	10	piece	
	54	Whiteboard, 4x3	1	piece	
	55	Ink (Risograph)	1	ink	
	56	Master Roll	1	roll	
		ABC: Php 33, 424.17			
2	57	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	1	bottle	
	58	TOILET TISSUE PAPER, 2-ply, 100% recycled	5	pack	
	59	AIR FRESHENER, aerosol, 280ml/150g min	5	can	
	60	BROOM, soft (tambo)	5	piece	
	61	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	5	bottle	
	62	DETERGENT POWDER, all purpose, 1kg	5	pack	
	63	SODIUM HYPOCHLORITE, 3.785 liters	2	gallon	
	64	HAND SOAP, Liquid, 500ml	3	bottle	
	65	WASTEBASKET, non-rigid plastic	5	piece	
	66	NITRILE GLOVES	3	piece	
	67	Soap, Bathroom	1	piece	
	68	Hand Towel	1	dozen	
	69	Face Shield	20	piece	
	70	SURGICAL MASK, 3-ply	5	box	
		ABC: Php 4,514.84			

* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
3	71	Bara	1	piece	
	72	Bolo (purok)	2	piece	
	73	Rake	1	piece	
	74	Scythe	1	piece	
	75	Shovel	1	piece	
	76	Sprinkler, Small	1	piece	
	77	Various Vegetable Seedlings	1	pack	
	78	Garden Net (Green)	2	net	
	79	Faucet	1	piece	
ABC: Php 2, 070.00					
4	80	3in1 Coffee, Twin Pack	1	piece	
	81	Biscuits (10pcs/pack)	1	pack	
	82	Chocolate Drink	1	pack	
	83	Bottled water, 500 ml	1	bottle	
ABC:Php 185.00					

* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

LOT NO.	ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	PRICE QUOTATION
5	84	Load Card, TM	15	piece	
	85	Load Card, Globe	15	piece	
	ABC: Php. 3,000.00				
	86	Printer, Epson, L120		unit	
	87	Ink, Epson, black		bottle	
	88	Ink, Epson, cyan		bottle	
	89	Ink, Epson, magenta		bottle	
	90	Ink, Epson, yellow		bottle	
	ABC: Php.69,750.00				
	6	91	Tarpaulin, 4 x 6		piece
92		Tarpaulin, 4 x 8		piece	
ABC:Php. 1,180.00					
Total ABC: Php. 114,124.01			Total Quotation:		

* refer to Technical Specifications for details

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above

Printed Name/ Signature/ Date