



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

March 2, 2021

DIVISION MEMORANDUM
NO. 070, s. 2021

**SCHEDULE FOR THE CONDUCT OF THE CY 2021 QUARTERLY
NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL**

To: **Asst. Schools Division Superintendent**
Chief, Schools Governance and Operations Division
Chief, Curriculum Implementation Division
Administrative Officer V
All Section Heads
All Public and Private Elementary School Heads
All Public and Private Secondary School Heads
All Others Concerned
This Division

1. Relative to the OUA MEMO 00-0221-0199, *Re: Reiteration on the Schedule for the Conduct of the CY 2021 Quarterly Nationwide Simultaneous Earthquake Drill*, this Office announces the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED) schedule as follows:

QUARTER	DATE	TIME
1 st Quarter	11 March 2021	2:00 PM
2 nd Quarter	10 June 2021	9:00 AM
3 rd Quarter	09 September 2021	2:00 PM
4 th Quarter	11 November 2021	9:00 AM

2. This drill aims to ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even amid the pandemic, Information, Education, and Communication (IEC) campaign in NSED using distant means must be intensified.





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3. NSED exercises requiring physical interaction, particularly evacuation drills in DepEd Offices and schools are suspended. Further, all DepEd personnel and learners are enjoined to simultaneously practice the “duck, cover, and hold” procedure on the set times. Virtual earthquake drills, tabletop, and functional exercises may also be done adhering to the minimum public health standards.
4. Existing earthquake contingency plans of the division office and schools shall be updated to incorporate scenarios, mechanisms, and arrangements that are reflective of the current COVID-19 situation. A soft copy of this plan will be submitted to juricaethel.estrada@deped.gov.ph.
5. Proper documentation and post-activity evaluation of the said drill is required. For School DRRM Coordinator, please fill out this google form <http://tinyurl.com/DepEdSchoolTemplate1QNSSED2021>. (Refer to Annex A: Guidelines on the Quarterly Submission of the 2021 Nationwide Simultaneous Earthquake Drills (NSED) Reports).
6. This Office shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the set drills. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
7. Immediate and wide dissemination of this Memorandum is enjoined.

OLGA C. ALONSABE, Ph.D., CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subject:

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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0221-0199

MEMORANDUM

19 February 2021

For: **Secretary Leonor Magtolis Briones**
Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
Schools Division Superintendents
All Schools Concerned

Subject: **REITERATION ON THE SCHEDULE FOR THE CONDUCT OF
THE CY 2021 QUARTERLY NATIONWIDE SIMULTANEOUS
EARTHQUAKE DRILL**

In connection to the approved NDRRMC Memorandum No. 08, s. 2021 "Conduct of the CY 2021 Quarterly Nationwide Simultaneous Earthquake Drill", offices across all levels of the Department and Schools are enjoined to participate in the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED), with schedule as follows:

Quarter	Date	Time
1 st Quarter	11 March 2021	2:00 PM
2 nd Quarter	10 June 2021	09:00 AM
3 rd Quarter	09 September 2021	2:00 PM
4 th Quarter	11 November 2021	09:00 AM

Due to the limitations in the conduct of mass gatherings and in adherence to the COVID-19 required health standards, NSED exercises requiring physical interaction, particularly evacuation drill in DepEd offices and schools are hereby suspended.

However, all DepEd personnel and learners are enjoined to simultaneously practice the **"duck, cover, and hold"** procedure on the set times. Other exercises such as virtual earthquake drills, tabletop, and functional exercises may also be done, while adhering to the minimum public health standards.

To ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even in the midst of the pandemic, **Information, Education and Communication (IEC) campaign in NSED using distant means must be intensified.** Region and Division offices may use the IEC materials provided in the



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedayo



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NDRRMC Memorandum No. 71, s. 2020, the IEC for NSED during the COVID-19 pandemic shall highlight the following, among others:

- a. Conduct of earthquake evacuation while adhering to minimum public health standard based on policies and guidelines of the IATF, the DOH, the OCD, the Department of Science and Technology-Philippine Institute of Volcanology and Seismology (DOST-PHIVOLCS) and the other relevant organizations.
- b. Develop and update preparedness and response plans with consideration on the situation brought about by the COVID-19 pandemic.
- c. Prepare the emergency survival bag or "Go Bag" with the inclusion of health-related personal protective equipment and items such as face masks and sanitation solutions.
- d. Equip the Disaster Risk Reduction and Management team or similar entities with health-related personal protective equipment and items; and
- e. Promote the gender-sensitivity and inclusiveness in all relevant earthquake preparedness and response activities.

In addition, existing earthquake contingency plans of regional and division offices, and schools shall be updated to incorporate scenarios, mechanisms, and arrangements that are reflective of the current COVID-19 situation. To ensure minimum public health standards in the conduct of such, remote coordination and online workshops are encouraged.

For the post-NSED activities, self-evaluation and processing of the NSED within respective areas of jurisdiction is encouraged and no external evaluators should be mobilized after the conduct of NSED. The Office of Civil Defense (OCD) shall prepare and disseminate an online Exercise Evaluation Guide (EGG), for this matter. Evaluation must be submitted.

Proper documentation and post-activity evaluation of said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time, as indicated in **Annex A**. Also attached is the NDRRMC Memorandum No. 71, s. 2020, for your reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drmmo@deped.gov.ph.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Annex A: Guidelines on the Quarterly Submission of the 2021 Nationwide Simultaneous Earthquake Drills (NSED) Reports

All schools, school division offices, regional offices should thoroughly follow the guidelines below; non-compliance is tantamount to non-acceptance of said reports.

For Schools

1. The School DRRM Coordinators shall fill-out a google form link: <https://tinyurl.com/DepEdSchoolTemplate1QNSE2021>, response will be emailed automatically.
2. The School DRRM Coordinators shall print the emailed filled-out form (**Annex B. Sample Printed Filled-out Form**) to be signed by the corresponding School DRRM coordinator and School Head, which will be considered as the official report.
3. The signed form with attached pictures of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators **not later than two (2) working days, after the schedule of the quarterly NSED.**

For Schools Division Offices

1. The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Division DRRM Coordinators **only to respective Regional DRRM Coordinators** copy furnished their respective Schools Division Superintendent **not later than seven (7) working days, after the schedule of the quarterly NSED.**
3. The Division DRRM Coordinators shall keep a copy of the submitted report for future reference, as necessary.

For Regional Offices

1. The Regional DRRM Coordinators must consolidate NSED reports and pictures from Division DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Regional DRRM Coordinators to the **DRRMS** via email drmo+NSED2021@deped.gov.ph copy furnished their respective Regional Directors **not later than fourteen (14) working days, after the schedule of the quarterly NSED.**
3. Regional DRRM Coordinators should use the naming convention below for emails:

1st Quarter NSED: [CY 2021 1QNSE2021] Report_<Region>

2nd Quarter NSED: [CY 2021 2QNSE2021] Report_<Region>

3rd Quarter NSED: [CY 2021 3QNSE2021] Report_<Region>

4th Quarter NSED: [CY 2021 4QNSE2021] Report_<Region>

Cut-off time for all deadlines will be at 5:00PM. The DRRMS will provide the regions and divisions daily updates of the NSED responses from the google form. The official number of schools participated in NSED will be based on the consolidated NSED report signed by the Regional Director or authorized official from the regional office to be submitted to DRRMS.



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