



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

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**Office of the Schools Division Superintendent**

April 14, 2021

**DIVISION MEMORANDUM**

No. 130, s. 2021

**CALL FOR NEWS ARTICLES FOR “THE GEM NEWSLETTER” VOLUME 3**

To: Asst. Schools Division Superintendent  
Division Chiefs  
Education Program Supervisors  
All Public Elementary & Secondary School Heads  
This Division

1. This Office hereby announces the acceptance of news articles from the School Heads / SBM Coordinators to be included in the Division’s Official Newsletter Publication (The GEM) effective April 2021.
2. The news article must strictly adhere to the following: truthfulness of the news statements, completeness, objectivity, and against carelessness, bias or distortion by either emphasis or omission.
3. Interested School Heads / SBM Coordinators must observe the following specifications for the submission:
  - a) A (minimum) 150 to 200 (maximum) news article;
  - b) Must be a “news” article written in English;
  - c) Must be original and must strictly observe the Anti-Plagiarism protocol;
  - d) Must include photo of the activity / event; and

For SBM Coordinators:

- e) Must be signed and approved by the School Head

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SGOD/smme



Address: Zone 3, Poblacion, El Salvador City  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)  
Tel. No. (088) 555-0475 | Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)



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5. Further, all are hereby informed that the submitted news articles shall undergo screening, thus, not all submitted news articles are eligible for publication in the newsletter.
6. This initiative shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
7. For information, guidance, and strict compliance.

**OLGA C. ALONSABE, PhD, CESE**  
Asst. Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following Subject:

Division Newsletter

SGOD/smme

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