



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

April 29, 2021

DIVISION MEMORANDUM

No. 146, s. 2021

**SUBMISSION OF ACCOMPLISHMENT REPORT ON INSTRUCTIONAL
SUPERVISION FOR SCHOOL YEAR 2020-2021**

To: **Asst. Schools Division Superintendent
Chiefs CID, SGOD
PSDS, Education Program Supervisors
All Public Elementary & Secondary School Heads
All Others Concerned**

1. Pursuant to Division Memorandum No. 028, s. 2021 dated February 4, 2021 entitled Conduct of Instructional Supervision for School Year 2020-2021, this Office requires the **Submission of Accomplishment Report on Instructional Supervision for School Year 2021**.
2. All school heads and education program supervisors shall submit accomplishment reports. For Classroom Observation 1 (February-April 2021), the report shall be submitted on or before **May 14, 2021**. For Classroom Observation 2 (May-June 2021), the report shall be submitted on or before **July 15, 2021**.
3. Enclosed is the template of the accomplishment report on instructional supervision for reference.
4. This Office shall adhere to Equal Opportunity Principle (EOP) in attending to clarification/queries relative to the Submission of Accomplishment Report on Instructional Supervision for School Year 2021. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.





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5. For strict compliance.

OLGA C. ALONSABE, PhD., CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

Instructional Supervision

Technical Assistance

CID/NAA





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ACCOMPLISHMENT REPORT ON INSTRUCTIONAL SUPERVISION
 SY 2020-2021

For The Month of _____, 2021

I. OBJECTIVES

- 1
- 2
- 3

II. ACCOMPLISHMENTS

A. INSTRUCTIONAL SUPERVISION

DATE	NAME OF TEACHER/SCHOOL HEAD OBSERVED	SUBJECT TAUGHT/OBSERVED	FINDINGS	TECHNICAL ASSISTANCE EXTENDED

B. OTHER SIGNIFICANT ACCOMPLISHMENTS

III. PROBLEMS MET AND ACTIONS TAKEN

Prepared:

School Head

Noted:

NINIAN A. ALCASID

Chief, Curriculum Implementation Division

Recommending Approval:

Approved:

ALICIA E. ANGHAY, PhD, CESE

Assistant Schools Division Superintendent

OLGA C. ALONSABE, PhD, CESE

Assistant Schools Division Superintendent

OIC - Office of the Schools Division Superintendent