



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

May 25, 2021

DIVISION MEMORANDUM

No. 184, s. 2021

**SUBMISSION OF THE APPLICATIONS FOR THE GRANT OF THE
BAYANIHAN 2 FOR BASIC EDUCATION (BBE) ALLOWANCE
FOR THE QUALIFIED PUBLIC SCHOOL STUDENTS**

To: Asst. Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Planning Officer
Senior Education Program Specialists
Education Program Specialists
All Public Elementary & Secondary School Heads
This Division

1. Pursuant to Section 4(n) of Republic Act (RA) No. 11494, otherwise known as *Bayanihan to Recover as One Act*, all schools are hereby directed to submit the screened application (based on the available slot per school) on or before **Thursday, May 27, 2021**.
2. Section 2.2 of the BBE Implementing Guidelines on Eligibility:

To qualify, a student must satisfy all the following requirements:

- 2.2.3 Student must belong to a family which is now facing financial difficulties brought about by work stoppage and closure of establishments due to the CQ.
- 2.2.4 Student must belong to a family which is not part of the Listahanan of the DSWD.
- 2.2.5 Student must not be covered by or a present beneficiary of the ESC Program and the SHS VP of DepEd, as provided in RA Nos. 8545 and 10533, respectively.
- 2.2.6 Student must belong to a low-income household who:

SGOD/smme



Address: Zone 3, Poblacion, El Salvador City
Website: www.depedelsalvadorcity.net
Tel. No. (088) 555-0475 | Email: elsalvador.city@deped.gov.ph



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- 2.2.6.1 does not live in a gated condominium, community, and subdivision; Provided that, if the student is living in a gated condominium, community, or subdivision which may be considered as a resettlement area, or socialized housing community as defined under RA No. 7279, otherwise known as the "Urban Development and Housing Act of 1992," such student may be eligible under this BBE;
- 2.2.6.2 does not have a four-wheel vehicle, except Public Utility Vehicles (PUVs) granted with franchise by the Land Transportation Franchising and Regulatory Board (LTFRB); or
- 2.2.6.3 does not have a family member working in government (national or local) under an employment contract, whether occupying a plantilla position or under a service contract.
3. For queries and clarifications, please contact the Chief Education Supervisor in SGOD, Dr. Rolly B. Labis, Division BBE Focal Person.
4. Attached are the Forms (Enclosures: Annex A to E) to be accomplished.
5. This initiative shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. For information, guidance, and strict compliance.

OLGA C. ALONSABE, PhD, CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

To be included in the Perpetual Index:

PUBLIC SCHOOLS BBE Allowance

SGOD/smme



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Enclosure No. 1 Available Slots per School

NAME OF SCHOOL	AVAILABLE SLOTS
Elementary Schools	
1. Amoros Elementary School	3
2. Bolisong Elementary School	3
3. Cogon Elementary School	3
4. El Salvador City Central School	4
5. Himaya Elementary School	3
6. Hinigdaan Elementary School	3
7. Kalabaylabay Integrated School	3
8. Molugan Central School	4
9. PSB Elementary School	3
10. Sambulawan Elementary School	3
11. SFDA Elementary School	3
12. Sinaloc Elementary School	3
13. Taytay Elementary School	3
14. Ulaliman Elementary School	3
15. Kibonbon Elementary School	3
Secondary Schools	
1. Cogon National High School	4
2. El Salvador City National High School	3
3. Himaya National High School	3
4. Hinigdaan National High School	4
5. Molugan National High School	4
6. Sambulawan National High School	3
7. SFDA National High School	3
8. Sinaloc National High School	3
TOTAL	74

SGOD/smme



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APPLICATION FOR SUBSIDY OR ALLOWANCE¹
(under Section 4(n) of RA 11494 otherwise known as the
"Bayanihan to Recover as One Act")

I. PRELIMINARY QUESTIONS TO DETERMINE STUDENT APPLICANT'S PRIORITY LEVEL AS A GRANTEE/BENEFICIARY

1. Choose type of grant: Subsidy (for unpaid tuition) Allowance
- If subsidy for unpaid tuition, amount of claim? Php _____
- School Year (SY) with unpaid tuition: Last School Year (SY 2019-2020)
 Current School Year (SY 2020-2021)
2. Information about the student applicant's **current** school **this** year (SY 2020-2021)
- Is the student applicant currently enrolled? Yes No
- If yes, name of school: _____
- Type of school: Public Private
- Current** Grade Level **this** School Year (SY 2020-2021): _____
3. Information about the student applicant's school **last** year (SY 2019-2020)
- Name of the student applicant's school **last** School Year (SY) **2019-2020**: _____
- Type of school: Public Private
- Last** School Year Grade Level (for SY 2019-2020): _____
- If you know, is the school of the student applicant **last** year still operational this School Year (SY 2020-2021)? Yes No Not sure

¹ This form and all other forms attached to this Implementing Guidelines (IG) under annexes "A" to "E" shall be considered as public and/or official documents. As such, willfully, unlawfully, and knowingly making untruthful statements or falsehoods upon material matters required by this form in connection with your application for subsidies and allowances under Section 4(n) of Republic Act No. 11494 may make you liable to prosecution for falsification of documents or use of falsified documents under Article 172 of the Revised Penal Code.

II. ABOUT THE STUDENT APPLICANT

Learner Reference Number (LRN)

Last Name

First Name

Middle Name

Suffix (i.e., Jr., III)

Date of Birth

Place of Birth

Nationality

Filipino Others (Specify)

Gender

Male Female

**III. ADDRESS/CONTACT AND OTHER DETAILS OF THE STUDENT APPLICANT
TO DETERMINE ELIGIBILITY**

Street Address

Barangay/District

Municipality/City

Province

Zip Code

Mobile/Landline No.

1. Does the student applicant and/or the student applicant's family live in a gated condominium, community, or subdivision? Yes No
2. If yes, does the student applicant and/or the student applicant's family live in a gated condominium, community, or subdivision considered as a resettlement area, or socialized housing community as defined under RA No. 7279, otherwise known as the "Urban Development and Housing Act of 1992?" Yes No
3. Does the student applicant and/or the student applicant's family own a four-wheel vehicle that is not considered a Public Utility Vehicles (PUVs) granted with franchise by the Land Transportation Franchising and Regulatory Board (LTFRB)? Yes No

IV. ABOUT MEMBERS OF THE FAMILY HOUSEHOLD LIVING WITH THE STUDENT APPLICANT

First Name	Middle Name	Last Name	Relationship
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Note: Use back page if more than seven family members

1. Did the student applicant's parent/guardian lose employment brought about by work stoppage or closure of establishment due to the Community Quarantine? Yes No
2. Is the student applicant's family included under the *Listahanan* of the Department of Social Welfare and Development (DSWD)? Yes No
3. Does the student applicant have a family member working in government (national or local) under an employment contract, whether occupying a plantilla position or under a service contract? Yes No

V. ABOUT THE SCHOOL OF THE STUDENT APPLICANT

Name of School last year (SY 2019-2020)		School Type <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary
Province	City/Municipality	Barangay/District
Name of School this year (SY 2020-2021)		School Type <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary
Province	City/Municipality	Barangay/District
Is the student applicant a grantee of the Education Service Contracting (ESC) Program or the Senior High School Voucher Program (SHS VP) of the Department of Education (DepEd)? <input type="checkbox"/> Yes <input type="checkbox"/> No		

VI. ATTESTATION

Documents attached to this application

- **PARENT/GUARDIAN'S CONSENT** (to the filing of Application to Receive Subsidies or Allowances under Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover as One Act") - Annex B, Form 2 (This is a REQUIRED document for student applicants who are below 18 years old at the time of the submission of this application.)
- **SELF-CERTIFICATION** (in connection with the Application for Subsidy or Allowance under Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover as One Act") - Annex C, Form 3
- **DATA PRIVACY NOTICE** (in compliance with the provisions of Republic Act No. 10173, otherwise known as the "Data Privacy Act of 2012" in relation to the Application for Subsidy or Allowance under Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover as One Act") - Annex D, Form 4
- **CONSENT TO THE USE OF PERSONAL/SENSITIVE PERSONAL INFORMATION BY THE DEPED AND PEAC** (in connection with the processing of application under Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover as One Act") - Annex E, Form 5

I/We certify that my/our answers are true and correct to the best of my/our knowledge.

I/We are aware that the information supplied in this form will be retained by DepEd on a database and will be processed in compliance with Republic Act (RA) No. 10173, otherwise known as the "Data Privacy Act of 2012."

I/We consent that the information herein may be used, processed, recorded, organized, stored, updated, modified, consolidated, shared, outsourced, blocked, and erased by the Department of Education (DepEd) and the Private Education Assistance Committee (PEAC) in relation to my/our application and in the preparation of reports by the Department of Education and/or the Private Education Assistance Committee (PEAC) in connection with the Bayanihan 2 Act Basic Education Program (BBE Program) under Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover as One Act."

Signature of Student Applicant over printed name

Date

Signature of Parent/Guardian over printed name

Date

PARENT/GUARDIAN'S CONSENT¹

(to the filing of Application to Receive Subsidies or Allowances under Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover as One Act")

I _____, parent/legal guardian of
(Name of Parent or Guardian)

_____ with Learner's Reference Number (LRN) _____ do hereby
(Name of Child/qualified Student beneficiary)

give my consent to the filing of application for the grant of subsidy or allowance in favor of my said child under Section 4(n) of RA No. 11494 otherwise known as the "Bayanihan to Recover as One Act."

(Signature over printed name of the Parent/Guardian)

(Relationship to Student Applicant)

Date signed : _____

¹ This is a REQUIRED form or document for student applicants who are below 18 years old at the time of the submission of the application. Consistent with RA 10173 or the Data Privacy Act of 2012, all responses to this form shall be treated with strict confidentiality and shall be processed or used for the purpose of determining the eligibility of the applicant for subsidy or allowance under Section 4(n) of RA 11494.

This form and all other forms attached to this Implementing Guidelines (IG) under annexes "A" to "E" shall be considered as public and/or official documents. As such, willfully, unlawfully, and knowingly making untruthful statements or falsehoods upon material matters required by this form in connection with your application for subsidies and allowances under Section 4(n) of Republic Act No. 11494 may make you liable to prosecution for falsification of documents or use of falsified documents under Article 172 of the Revised Penal Code.

SELF-CERTIFICATION¹
**(in connection with the Application for Subsidy or Allowance under
Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover
as One Act")**

PART 1

I, _____ with the consent of my
(name of Student Applicant)
parent/guardian _____ do hereby
(name of Parent/Guardian),
certify, the following:

- 1) my parent/guardian lost employment due to work stoppage or closure of establishment;
- 2) my family is not included under the Listahanan of the Department of Social Welfare and Development (DSWD); and
- 3) I am not a grantee of the Education Service Contracting (ESC) program or the Senior High School Voucher Program (SHS VP) of the Department of Education (DepEd).

PART 2

I further certify that I belong to a low-income household that does not:

- 1) live in a gated condominium, community, and subdivision; OR, if living in a gated condominium, community, or subdivision, it may be considered as a resettlement area, or socialized housing community as defined under RA No. 7279, otherwise known as the "Urban Development and Housing Act of 1992";
- 2) have a four-wheel vehicle, except Public Utility Vehicles (PUVs) granted with franchise by the Land Transportation Franchising and Regulatory Board (LTFRB); and
- 3) have a family member working in government (national or local) under an employment contract, whether occupying a plantilla position or under a service contract.

Issued this ___ day of _____, 2021 at _____, Philippines.

(Signature of Student Applicant over printed name)

(Signature of Parent/Guardian over printed name)

DATA PRIVACY NOTICE ¹
(in compliance with the provisions of Republic Act No. 10173, otherwise known as the
"Data Privacy Act of 2012" in relation to the Application for Subsidy or Allowance
under Section 4(n) of RA 11494 otherwise known as the
"Bayanihan to Recover as One Act")

1. Service Description

Republic Act No. 11494 (RA 11494), otherwise known as the "Bayanihan to Recover as One Act", or the Bayanihan 2 Act, provides for COVID-19 response and recovery interventions, such as mechanisms to further reduce the impact of COVID-19 on the socio-economic well-being of Filipinos through the provision of assistance, subsidies, allowances, and other forms of socio-economic relief.

Section 4(n) of the Bayanihan 2 Act mandates the provision of subsidies and allowances to qualified students in private and public elementary and secondary education whose families are now facing financial difficulties brought about by work stoppage and closure of establishments due to the Community Quarantine (CQ), and neither part of the Listahanan of the Department of Social Welfare and Development (DSWD), nor covered under the Education Service Contracting (ESC) Program, or the Senior High School Voucher Program (SHS VP) as provided in RA Nos. 8545 and 10533, respectively.

The Private Education Assistance Committee (PEAC) has been contracted by the Department of Education (DepEd) to facilitate the distribution of the subsidies to qualified students in Baynihan 2 for Basic Education (BBE) Participating Schools and allowances to qualified students in private basic education students.

2. PEAC as Personal Information Processor

In carrying out the implementation and management of the BBE applications, PEAC acts as a Personal Information Processor as defined under RA 10173, otherwise known as the Data Privacy Act (DPA) of 2012. Thus, under Sec. 3(i) of the DPA, Personal Information Processor (PIP) refers to any natural or juridical person qualified to act as such under this Act to whom a personal information controller may outsource the processing of personal data pertaining to a data subject.

3. Personal/Sensitive Personal Information Collected

DepEd/PEAC collects the following information or details from applicants under annexes "A", "B", "C", and "E":

3.1. Annex "A", Form 1 (APPLICATION FOR SUBSIDY OR ALLOWANCE)

- 3.1.1. Preliminary Questions to Determine Priority Level of Student Applicant
- 3.1.2. About the Student Applicant
- 3.1.3. Address/Contact and other Details to Determine the Eligibility of the Student Applicant
- 3.1.4. About Members of Family Household living with the Student Applicant
- 3.1.5. About the School of the Student Applicant

3.2. Annex "B", Form 2 (PARENT/GUARDIAN'S CONSENT)

- 3.2.1. Name of Parent or Guardian
- 3.2.2. Relationship of signatory to Student Applicant
- 3.2.3. Name of Child/Qualified Student Beneficiary
- 3.2.4. Learner's Reference Number (LRN)

3.3. Annex "C", Form 3 (SELF-CERTIFICATION)

- 3.3.1 Name of Student Applicant
- 3.3.2 Name of Parent or Guardian and relationship of signatory to Student Applicant

¹ This form and all other forms attached to this Implementing Guidelines (IG) under annexes "A" to "E" shall be considered as public

3.4. Annex "E", Form 5 (CONSENT TO THE USE OF PERSONAL/SENSITIVE PERSONAL INFORMATION)

3.4.1 Name of Parent or Guardian and relationship of signatory to Student Applicant

3.4.2 Name of Student Applicant

All personal/sensitive personal information and documents requested above are required for a complete submission and evaluation of an application.

4. Use

The collected personal/sensitive personal information shall be utilized, among others, in the evaluation of the application to determine who can be prioritized for acceptance, eligibility and/or in connection with any report, research or study that may be conducted by DepEd and/or PEAC in relation to the implementation of the BBE Program. Contact information is collected for the purpose of communicating with the applicant should the need arise, e.g., clarifications on the submitted information and/or documents.

5. Protection Measures and Access to Personal/Sensitive Personal Information

DepEd and PEAC shall implement reasonable and appropriate measures to protect the security of personal/sensitive personal information consistent with Chapters V, VI, and VII of the DPA. Only authorized DepEd/PEAC personnel have access to the application forms submitted. Encoding of manual applications is done only in the DepEd/PEAC office, using office-issued computers. Electronic transmittal of encoded manual applications is done using only the official DepEd/PEAC email addresses. Print-outs containing data are limited and is transmitted only by authorized DepEd/PEAC personnel. All applications submitted, together with the supporting documents, will be securely processed and stored in DepEd/PEAC's cloud servers. Data will be kept in the servers for a period of six (6) years. At the end of the above retention period, hard copies shall be disposed through shredding, while digital files shall be disposed of through the use of secure digital technology.

Every student has the right to ask for a copy of any personal/sensitive personal information that DepEd and PEAC may hold about him/her, as well as to ask for it to be corrected if he/she thinks it is erroneous. To do so, and for any other matters relating to the processing of personal data, he/she may contact the proper DepEd Office through the Office of the Undersecretary for Legislative Affairs, External Partnerships and Project Management Service/ Office of the DepEd Data Privacy Officer at tonisito.umali@deped.gov.ph and/or the PEAC Data Privacy Unit at data.privacy@peac.org.ph.

6. Disposal of Personal/Sensitive Personal Information

All personal/sensitive personal information shall be retained or maintained, destroyed, discarded or disposed in a secure manner that would prevent further processing, unauthorized access or disclosure, to any party or the public, or prejudice the interests of the data subjects consistent with Sec. 19., Rule IV of the Implementing Rules and Regulations (IRR) of the DPA.

7. Principles of Transparency, Legitimate purpose and Proportionality

The processing of information must adhere to the principles of transparency, legitimate purpose and proportionality in the collection, retention, storage and disclosure of personal/sensitive personal information consistent with Sec. 11 and other relevant provisions of the DPA.

8. Office of the DepEd Data Privacy Officer/PEAC Data Privacy Unit

To attend to your concern immediately, please state in your communication the following:

1. Full Name : _____
2. LRN : _____
3. School Name : _____
4. School ID : _____
5. Data Privacy concern : _____

Please address your concerns to:

**OFFICE OF THE DEPED DATA PRIVACY OFFICER/
OFFICE OF THE UNDERSECRETARY FOR LEGISLATIVE AFFAIRS, EXTERNAL PARTNERSHIPS AND
PROJECT MANAGEMENT SERVICE**
DepEd Central Office, Meralco Ave., Pasig City, 1600
Telephone/ Fax Number: +6328 633 1940
Email Address: tonisito.umali@deped.gov.ph
jeremay.cervancia@deped.gov.ph

or

PRIVATE EDUCATION ASSISTANCE COMMITTEE (PEAC)-DATA PRIVACY UNIT
Units 2505-2507 25th Floor Philippine AXA Life Centre
1286 Sen. Gil Puyat Avenue corner Tindalo St., Makati City
Telephone Number: (02) 840 6000.
Email Address: data.privacy@peac.org.ph

I/We acknowledge that I/we have read and understood this DATA PRIVACY NOTICE in compliance with the provisions of the DPA in relation to our application for subsidy or allowance under Section 4(n) of RA No. 11494

(Signature of Student Applicant over printed name)

(Signature of Parent/Guardian over printed name)

(Relationship to Student Applicant)

Date signed: _____

Date signed: _____

**CONSENT TO THE USE OF PERSONAL/SENSITIVE PERSONAL INFORMATION
BY THE DEPED AND PEAC ¹**

(in connection with the processing of application under Section 4(n) of RA 11494 otherwise known as the "Bayanihan to Recover as One Act")

1. Consistent with Section 19, Rule IV of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10173, otherwise known as the "Data Privacy Act (DPA) of 2012" and other relevant provision of said IRR, by providing the details requested in this Form, I/we hereby freely, willfully and voluntarily give my full consent to the collection, holding, processing, use, recording, organization, storage, updating, modification, retrieval, consultation, consolidation, sharing, outsourcing, blocking, erasure and destruction (collectively referred to as "Use") by the Department of Education (DepEd) and the Private Education Assistance Committee (PEAC), their officers, representatives, personnel and any third party they authorize and such authorized third party's officers, employees, representatives, personnel and any third party they authorize and such authorized third party's officers, employees, representatives and personnel of any or all sensitive, personal and privileged information I/we disclosed to the DepEd and PEAC under Annexes A, B, C, and D to which this consent form is attached and any other sensitive, personal and privileged information that I/we may provide, for purposes of determining my eligibility and/or in connection with any report, research or study that may be conducted.
2. I/We hereby certify that all information provided by me/us under Annexes A, B, C, and D are all true and correct. I/We authorize DepEd and/or PEAC to verify any and all of this information. I/We expressly waive any and all statutory or regulatory provisions of confidentiality of such information if applicable. I/We hereby release DepEd and/or PEAC from any liability whatsoever, including but not limited to, liability under DPA, for the "Use" of the information for the foregoing purposes, and any liability in connection with or arising from any activity that may occur or result therefrom.

(Signature of Student Applicant over printed name)

(Signature of Parent/Guardian over printed name)

(Relationship to Student Applicant)

Date signed: _____

Date signed: _____

¹ This form and all other forms attached to this Implementing Guidelines (IG) under annexes "A" to "E" shall be considered as public and/or official documents. As such, willfully, unlawfully, and knowingly making untruthful statements or falsehoods upon material matters required by this form in connection with your application for subsidies and allowances under Section 4(n) of Republic Act No. 11494 may make you liable to prosecution for falsification of documents or use of falsified documents under Article 172 of the Revised Penal Code.