



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

01 Jun 2021

DIVISION MEMORANDUM
No. 194, s. 2021

**ANNOUNCEMENT OF CAREER OPPORTUNITY:
TEACHER POSITIONS IN SENIOR HIGH SCHOOL (SHS)**

To: **Asst. Schools Division Superintendent**
Chief CID, SGOD
PSDS, Education Program Supervisors
Section Heads
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. This Office announces its call for submission for Applications for Teacher positions in Senior High School, deadline of submission is on **June 25, 2021, 11:59PM**. Attached is a copy of the qualification standards for the the positions, to serve as reference.
2. The ranking shall abide with the guidelines stipulated in DepEd Order No. 3, s. 2016, otherwise known as "Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year (SY 2016-2017)."
3. All interested applicants shall scan the required documents which shall then be saved in one (1) PDF file (following the same order as enumerated below). Filename of which shall be SHS_Code for Position_Full Name (e.g. SHS_TCH1_Juan D. Cruz, SHS_TCH2_Juana D. Cruz or SHS_TCH3_Juana D. Cruz). The PDF file must be sent to recruitment.elsalvadorcity@deped.gov.ph on or before the deadline.
 - a. Application Letter;
 - b. Accomplished CS Form 212 (Personal Data Sheet, Revised 2017) with picture;
 - c. Certificate of Registration/ License or any proof of eligibility (if applicable);
 - d. Transcript of Records (TOR) with certification of General Weighted Average (GWA);
 - e. Updated copy of Service Record;

OSDS/AMA



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475
Website: www.depedelsalvadorcity.net | Email: elsavador.city@deped.gov.ph



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- f. Performance Rating for the last three (3) rating periods;
 - g. Certificates of Specialized Training;
 - h. Portfolio and/or Outstanding Achievements
 - i. Link to 10-15-minute Video of Demonstration Teaching (*topic chosen by applicant*)
 - j. Omnibus certification of authenticity and veracity of all documents submitted.
4. Only applicants who are included in the Selection Line-Up, as reflected in the Division Website: www.depedelsalvadorcity.net (Just click: Career Opportunities → Selection Line-Up), will undergo the interview, tentatively scheduled on *July 20, 2021*.
5. The Division Selection Committee (DSC) for Senior High School, established thru Division Memorandum 53, s. 2021 shall evaluate external applicants while the Human Resource Merit Promotion and Selection Board (HRMPSB), composed of the following employees, shall evaluate applicants who are already teaching with DepEd:

Chairman: **Alicia E. Anghay**
Assistant Schools Division Superintendent

Members: **Rolly B. Labis**
SGOD, Chief Education Program Supervisor

Jeffrey M. Martinez
Administrative Officer V

Anna Mae M. Atillo
Human Resource Management Officer II

Pureza B. Oco
Master Teacher II, EDTEA Representative

Secretariat: **Felanie Marie A. Lim**
Administrative Officer II, Secretariat for DSC

Randy Rhys U. Capistrano
Administrative Assistant III, Secretariat for HRMPSB

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6. The Division Planning Officer shall submit to the Office of the Schools Division Superintendent (OSDS) the priority specialization/subject areas, based on the projected enrolment for SY 2021-2022, to serve as one of the references in hiring and deployment of teachers.
7. This Office adheres to the Equal Employment Opportunity Principle (EEO). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
8. Immediate dissemination of the Memorandum to all concerned is enjoined.

OLGA C. ALONSABE
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

HIRING

RECRUITMENT

SELECTION

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TRACKS OFFERED IN THE DIVISION OF EL SALVADOR CITY

Academic Track	Technology and Livelihood Education (TLE) and Technical-Vocational-Livelihood (TVL) Track
<ul style="list-style-type: none">✓ Accountancy, Business and Management (ABM) Strand✓ Humanities and Social Sciences Strand (HUMSS)✓ Science, Technology, Engineering and Mathematics (STEM) Strand✓ General Academic Strand (GAS)	<ul style="list-style-type: none">✓ Home Economics<ul style="list-style-type: none">○ Bread and Pastry Production (NC II)○ Cookery (NC II)○ Food and Beverage Services (NC II)✓ Information and Communications Technology<ul style="list-style-type: none">○ Computer Systems Servicing (NC II)✓ Industrial Arts<ul style="list-style-type: none">○ Carpentry (NC II)○ Electrical Installation and Maintenance (NC II)○ Electronic Products Assembly and Servicing (NC II)○ Shielded Metal Arc Welding (NC II)

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**Qualification Standards for Vacant Teacher Positions in
Senior High School (SHS)**

Position Title	Education		Training		Experience		Eligibility	Competency
	ACAD	TVL	ACAD	TVL	ACAD	TVL		
TEACHER I (SHS)	Bachelor's degree with a major in relevant strand/subject, or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	Bachelor's degree holder or a graduate of technical-vocational course(s) in the area of specialization	None required	None required	None required	None required	A.) Applicants for a permanent position: RA 1080 (Teacher); if not, must pass the LET within 5 years of hiring B.) Applicants for a contractual position: none required	Competencies: Teaching Ability, Classroom Management and School Fit Core Behavioral Competencies: Self-Management, Professionalism & Ethics, Results Focus,

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TEACHER II (SHS)	Bachelor's degree with a major in relevant strand/subject, or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject	Bachelor's degree holder or a graduate of technical-vocational course(s) in the area of specialization	None required	At least NC II + TMC I <i>*appropriate to the specialization</i>	None required	None required	C.) Practitioners (part-time only): none required.	Teamwork, Service Orientation, Innovation Core Skills ; Oral Communication Written Communication Computer/ICT Skills
TEACHER III	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards Master's degree in relevant strand/subject	Bachelor's degree holder or a graduate of technical-vocational course(s) in the area of specialization	4 hours of training relevant to the subject area of specialization	At least NC* III plus TMC** I <i>*appropriate to the specialization</i>	1 year of relevant teaching industry work experience			

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