



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

24 June 2021

DIVISION MEMORANDUM
No. 238, s. 2021

**TIMELINE AND SUBMISSION OF REVISED RESEARCHES FOR
THE GEM RESEARCH JOURNAL VOLUME 2**

To: **Asst. Schools Division Superintendent**
Division Chiefs
Division Research Coordinator
All Public Elementary School Heads
All Public Secondary School Heads
Research Proponents
All Others Concerned
This Division

1. Relative to the Special Meeting for the GEM Research Journal Volume 2 Proponents conducted last June 16, 2021, the Office reiterates the timeline and submission of revised researches as agreed during the aforementioned activity.
2. To wit, the following submission dates shall be observed:

Date	Activity
June 14- July 8	Revision of Researches <i>(based on the feedback of the peer reviewers)</i>
July 9	Submission of Revised Papers
July 19-23	Finalization of the researches by the Editorial Board
July 26-30	Printing
August 2-6	Submission to National Library of the Phils.
August 9-13	Circulation

3. Further, proponents shall submit their revised papers using the following format:
 - a. Microsoft Word *(send to karenrose.serrania@deped.gov.ph)*
 - b. IMRAD (6-10 pages)
 - c. Single-spaced, Arial 11





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4. This year's issue of the GEM Research Journal shall comprise of the indicated editorial board:

Editorial Board	Designation	Station
Olga C. Alonsabe, PhD, CESE	Schools Division Superintendent	Division Office
Alicia E. Anghay, PhD, CESE	Asst. Schools Division Superintendent	Division Office
Ninian A. Alcasid, PhD	Chief, CID	Division Office
Rolly B. Labis, EdD	Chief, SGOD	Division Office
Karen Rose A. Serrania	SEPS/ Research Coor	Division Office
Merogim P. Mugot	EPS-II	Division Office
Internal Peer Reviewers		
Helen E. Maasin, PhD	EPS/Child Protection Coordinator	Division Office
Margie R. Valmoria, PhD	EPS-English	Division Office
Lorna H. Estrosas, PhD	EPS-AP	Division Office
External Peer Reviewers		
Manuel B. Barquilla, PhD, JD	Profession VI	MSU-IIT
Joel D. Potane, PhD	SEPS	DepEd-Cagayan de Oro
Ramie Philip Jones V. Sonsona, PhD	Chairman, Languages	USTP-CDO

5. Further, this research initiative shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
6. For dissemination, guidance and strict compliance.

OLGA C. ALONSABE, PhD, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD/KRAS/hrd RESEARCH

The GEM Research Journal



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