



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

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Advisory No. 060, s. 2021  
July 06, 2021

In compliance with DepEd Order No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd officials,  
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**TRAINING AND CERTIFICATION PROGRAM  
FOR DATA PROTECTION OFFICER**

This is to inform the field that TÜV Rheinland Philippines Inc. has a Training and Certification Program for Data Protection Officers. Learning Investment is Php 39,200. If interested, you may contact Ms. Sarah Jean Mayol thru email: [sarah.mayol@tuv.com](mailto:sarah.mayol@tuv.com) or thru these numbers: (02) 8246 1635 / 09988480707. For more details, kindly refer to the attached files.

For information.

**OLGA C. ALONSABE**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

OSDS/*AMA*

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Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0475.  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net) | Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)

# Registration Form

TÜV Rheinland Philippines, Inc.

TRAINING NAME:

TRAINING DATE:

## PARTICIPANT DETAILS

Company Name:

Company Address:

Participant Name:

Phone/Mobile:

Email Address:

Company T.I.N.

## BILLING DETAILS

Billing Address:

Bill to (Contact Person):

Email Address:

Contact Number:

## ADDITIONAL INFORMATION

- Fees are inclusive of training materials and certificate.
- Unless specified in the course brochure, training fees are subjected to a 12% VAT.
- All participants are required to pay the full training fee before the first day of training.

## CANCELLATION POLICY

- Cancellation of trainings by the client / participant later than 2 weeks before the start of the event is subject to a penalty of 50% of the participation fee as cancellation costs. The full participation fee must be paid for cancellation later than 1 week before the start of the event. The nomination of a substitute participant is acceptable as long as the training service has not yet started and the person being nominated meets the admission requirements.
- Training cancellation by the participant shall be made in writing addressed to the Organizer.

## DATA PRIVACY POLICY

I consent to regularly receiving interesting information regarding products and news, e.g. information regarding new services, changes in the law, invites to events, as well as cross-selling and upselling offers from all of the TÜV Rheinland companies via e-mail, telephone or post. I have the right to withdraw my consent at any time.

## GENERAL TERMS AND CONDITIONS

I have read, understood, and accept [TÜV Rheinland Philippines - Terms and Condition \(Academy\)](#)

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# Data Protection Officer

Appointing a Data Protection Officer (DPO) is a legal requirement for personal information controllers (PICs) and personal information processors (PIPs), under the Data Privacy Act of 2012.

## WHY APPOINT A DPO?

Apart from complying with the legal obligation, having a DPO will do your organization a lot of good. In this information age, where personal data serve as building blocks of any organization, assigning a focal person to ensure the protection of your personal data collection and processing is a must. A DPO increases your chance to remain competitive in the dynamic global landscape of data protection. At the same time, it improves your customer service and enhances your responsiveness to growing public awareness and regard for personal data protection.

## THE DATA PRIVACY ACT OF 2012

...is a 21st century law to address 21st century crimes and concerns. It (1) protects the privacy of individuals while ensuring free flow of information to promote innovation and growth; (2) regulates the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of personal data; and (3) ensures that the Philippines complies with international standards set for data protection through National Privacy Commission (NPC).

Source: National Privacy Commission (<https://privacy.gov.ph/>)



Precisely Right.

## TÜV RHEINLAND PHILIPPINES

### MAKATI OFFICE

G/F La Fuerza Building 1  
2241 Don Chino Roces Avenue  
1231 Makati City Philippines

### CEBU OFFICE

Unit 504, 5th Floor Kappal Center  
Cebu Business Park  
6000 Cebu City Philippines

### DAVAO OFFICE

Cube 14, 2F DCCCII Building  
J.P. Laurel Avenue  
8000 Davao City Philippines

[www.tuv.com](http://www.tuv.com)

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# Data Protection Officer (DPO) (TÜV)

## Training and Certification Program



PROFESSIONAL ORGANIZATION PARTNER





SIGNET

CERTIFICATION PROGRAM TITLE:  
DATA PROTECTION OFFICER (DPO) (TÜV)



Certified  
Qualification  
Valid for:  
3 Years

www.tuv.com  
ID 0000059242



### TÜV RHEINLAND PERSONNEL CERTIFICATION

PersCert TÜV is the Personnel Certification Body of TÜV Rheinland. PersCert TÜV checks and certifies qualifications and competencies with a highly specialized team of exam designers and specialists.

#### ADMISSION REQUIREMENTS

- College degree or above education
- Successful completion of the 40-hour training for Data Protection Officer with practical continuous assessment and certification examination.

#### EXAMINATION COMPONENTS

Written exam (multiple choice and open questions)

#### REQUIRED COMPETENCIES

- In the examination, participants prove they have the knowledge on the following particular areas:
- Data Privacy Act of 2012 and its Implementing Rules and other applicable International Data Protection Law
  - Organization of data protection and data security in the company
  - Duties, roles, responsibilities, and authorities of Data Protection Officer

### DATA PROTECTION OFFICER (DPO) TRAINING AND CERTIFICATION COURSE OUTLINE

#### DAY 1

- Orientation Overview of RA 10173
- IRR Compliance Roadmap
- Breach Management: Privacy Governance
- Review of NPC C. 16-03 & 16-04 and A. 17-01

#### DAY 2

- Recap of Day 1
- Review of NPC A. 17-03 and ISO/IEC 29134;
- PDPF, PDI, and Risk Map
- Data Protection Considerations
- Review of C. 16-01 and ISO/IEC 27001/27002

#### DAY 3

- Recap of day 2
- Application of Processing Principles;
- NPC Registration Requirements
- 3rd Party Agreements
- NPC C. 16-02

#### DAY 4

- Recap of day 3
- Building a Privacy Notice
- Action Planning Considerations
- Review of ISO/IEC 29190
- Introduction to International / External Compliance Standards (IAPP, GDPR, APEC-CBPR)

#### DAY 5

- Recap on day 4
- Management Presentations: Privacy Briefing
- Briefing on Next Steps in Personal Dev (e.g. as DPA Auditor, CIPM)
- Review and certification exam

## TRAINING DETAILS

#### DATE AND VENUE

Visit our website for the latest schedule

#### LEARNING INVESTMENT

Php 35,000 + 12% VAT = Php 39,200  
(Regular Fee)

#### CONTACT PERSON

Sarah Jean Mayol  
Sales Executive  
Email: sarah.mayol@tuv.com

Tel: (02) 8246 1635

Mobile: 0998 848 0707

#### PAYMENT OPTIONS

Bank Transfer

- Acct. name: TÜV Rheinland Philippines Inc.
- Acct. no.: 488-0044736  
(Kindly send us your bank deposit slip attached with your registration form)

- You can also pay thru PAYPAL, Paymaya,  
Credit Card or by Invoice

#### CANCELLATION POLICY

- TÜV Rheinland Philippines, Inc. reserves the right to postpone and cancel public courses.
- Unless cancelled by TÜV Rheinland Philippines, training fees are non-refundable.
- Transferability: If you are unable to attend, a substitute delegate may attend in your behalf. Please provide the name and title of the substitute delegate.

Unless specified in the course brochure, training fees are subjected to a 12% VAT.

All participants are required to pay 50% downpayment before the first day of the training.

Fees are inclusive of training materials, and certificate.