



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools
Division Superintendent**

05 July 2021

DIVISION MEMORANDUM
No. 252, s. 2021

**ISSUANCE OF THE ELECTRONIC- INDIVIDUAL PERFORMANCE COMMITMENT
AND REVIEW FORM (e-IPCRF) & ELECTRONIC -SELF ASSESSMENT TOOL (e-
SAT) Consolidation Tool for School Year 2020-2021**

To: **Assistant Schools Division Superintendent
Division Chiefs (CID and SGOD)
Administrative Officer II, DO PMT Secretariat
Education Program Specialist, ALS
All Public Elementary and Junior/Senior High School Heads
All Teaching Personnel
All Others Concerned
This Division**

1. Pursuant to DM-PHROD-2021-0498, titled the Issuance of the Electronic-Individual Performance Commitment and Review Form (e-IPCRF) & Electronic -Self Assessment Tool (e-SAT) consolidation tool for the school year 2020-2021, this Office announces the changes in the RPMS Tools of Proficient and Highly Proficient Teachers that shall be used to accomplish and submit the Individual Performance Commitment and Review Forms.
2. In addition, since most of the teachers were able to complete the accomplishment of their e-IPCRFs and e-SAT in Phases 1 & 2, the said teacher must transfer the information from the unofficial tools to the prescribed tools/version issued by the Central Office. However, continued use of the unofficial tools will result in incompatibility with the official version resulting in issues such as errors in the data collection of e-IPCR and e-SAT.
3. Also, included are the Guide on the Use of the e-IPCRF for SY 2020-2021 (see Annex A) and the Guide on the use of the e-SAT Consolidation Tool for SY 2020-2021 (see Annex B). The said electronic tools can be accessed and downloaded through this folder DepEd ElSa Teachers RPMS-PPST 2021 (RPMS-PPST Phase I).
4. Further, this Office shall adhere to Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.





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SCHOOLS DIVISION OF EL SALVADOR CITY

5. Immediate and wide dissemination of this Memorandum is desired.

DR. OLGA C. ALONSABE, CESE
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Encl:

As stated

Reference:

DM-PHROD-2021-0498

To be indicated in the Perpetual Index
under the following subjects:

RPMS-PPST

SGOD/HRD/MPM

nb





Republika ng Pilipinas

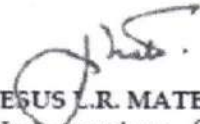
Department of Education

OFFICE OF THE UNDERSECRETARY

PLANNING, HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-PHROD-2021-0498

TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
JESUS L.R. MATEO
Undersecretary for Planning and Human Resource and
Organizational Development

SUBJECT : Issuance of the Electronic - Individual Performance
Commitment and Review Form (e-IPCRF) and Electronic - Self
Assessment Tool (e-SAT) Consolidation Tool for School Year
2020-2021

DATE : 17 June 2021

The Bureau of Human Resource and Organizational Development - Human Resource and Development Division (BHROD-HRDD), with the assistance of our Information and Communications Technology (ICT) experts from the field, have developed the electronic - Individual Performance Commitment and Review Form (e-IPCRF) and electronic - Self-Assessment Tool (e-SAT) Consolidation Tool for School Year (SY) 2020-2021 which was modified to complement the changes in the RPMS Tools of Proficient and Highly Proficient Teachers. These electronic tools shall be used by teaching personnel to accomplish and submit their IPCRFs for SY 2020-2021.

In relation to this, attached are the Guide on the Use of the e-IPCRF for SY 2020-2021 (*see Annex A*) and the Guide on the use of the e-SAT Consolidation Tool for SY 2020-2021 (*see Annex B*). The said electronic tools can be accessed and downloaded through this link: bit.ly/RPMSPPST20202021.

Further, may we remind and direct all field personnel to refrain from using and distributing unauthorized tools/versions of the SY 2020-2021 e-IPCRF and/or e-SAT Consolidation Tool

which circulated in various online platforms prior to the issuance of this memorandum. Continued use of these tools will result in incompatibility with the official version issued by the Central Office, specifically, issues such as errors in the data collection of e-IPCRF results and consolidation of e-SAT results. In cases where a field personnel were able to complete the accomplishment of their e-IPCRFs or e-SAT Consolidation Tool, the said personnel must transfer the information from these unauthorized tools to the prescribed tools/version issued by this Office.

For any questions or clarifications, you may contact BHRD-HRDD at telephone no. (02) 8470-6630 or email at bhrod.hrdd@deped.gov.ph.

For your information and guidance.